

Pursuant to LRS 42:19A (1)  
any matter not on the published agenda  
may be taken up by board only upon  
unanimous approval of the members  
present.

An individual wishing to place a matter on  
the agenda shall submit a request to the  
Superintendent at least eight (8) days  
prior to the meeting date, stating the nature  
of the matter and the time required to  
present it. (CPSB Policy File: BCBI)

**AGENDA**  
**CALCASIEU PARISH SCHOOL BOARD**  
**3310 BROAD STREET**  
**LAKE CHARLES, LOUISIANA**  
**Tuesday, June 9, 2015**

- 1. Prayer—** Glenda Gay
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of Minutes**
  - A. Calcasieu Parish School Board Meeting of May 12, 2015
  - B. Calcasieu Parish Special Called Meeting of May 21, 2015
- 5. Presentations**
  - A. Legislative Youth Advisory Council Leadership Award
  - B. 5A State Baseball Championship Team/Barbe High School
  - C. Kids Can/Leader in Me Presentation
- 6. Superintendent's Report**
- 7. Committee Reports**
  - A. Budget Committee, May 28, 2015/Billy Breaux, *Chair*
- 8. Take Appropriate Action**
  - A. Approval of Louisiana Compliance Questionnaires for 2014-2015 Fiscal Year Audit
  - B. Approval of 2015-2016 Special Revenue Funds Budgets
  - C. Approval to name the Washington-Marion Boys' Gymnasium the "Coach Clyde Wilkins Gymnasium"
  - D. Approval of Student/Athletic Accident Catastrophic/Extended Day Insurance Renewal
  - E. Approval of Official Journal for 2015-2016
  - F. Presentation of proposed 2015 millages -- no action necessary

## **9. Bid Reports**

- A. Bid #2016-02 Magazines for Libraries 2015-2016 School Year/General Funds
- B. Bid #2016-09 Collection & Disposal of Refuse/General Funds
- C. Bid #2015-40 RFP to Install Security Cameras at Starks High, Iowa High, and W.W. Lewis Middle School/Bond Funds (**Bid information not available at time of printing, but will be available prior to board date**)

## **10. Permission to Advertise**

- A. Large Equipment and Small Wares/School Food Service

## **11. Correspondence**

- A. Change Order Number Two (2) for the Project, "Stadium Renovations to Sam Houston High School," Sales Tax District #3, Bid #2015-04PC; C.R. Fugatt, AIA, Designer; John D. Myers & Associates, Inc., Contractor; *Increase* of \$68,334.00.
- B. Change Order Number Three (3) for the Project, "Stadium Renovations to Sam Houston High School," Sales Tax District #3, Bid #2015-04PC; C.R. Fugatt, AIA, Designer; John D. Myers & Associates, Inc., Contractor; *Increase* of \$27,024.00.
- C. Recommendation of Acceptance for the Project, "New Field House/Sam Houston High School."
- D. Recommendation of Acceptance for the Project, "Welding Shop and Dressing Room Renovations for Starks High School."

## **12. Executive Session**

- A. Expulsion Appeal #14-001
- B. General Liability Settlement/Claim #3908751/Eric Roan, Attorney

## **13. Condolences/Recognitions**

## **14. Committee Agenda Items**

## **15. Schedule Committees**

**C&I Committee Meeting.....June 23, 2015, 5:00 p.m.**

### Prospective C&I Committee Items:

- 1. Changes in the 2015-16 Code of Conduct to address inappropriate tattoos
- 2. Overview of State and District-wide assessment requirements
- 3. Presentation to inform the Board about the CPSB 2015-16 plan for District Common Assessments and District Student Learning Targets
- FUTURE ITEM: Overview of the CPSB SWPBIS Programs

### Future Committee Items:

- School/site based budgets
- Legislative Updates – After Session
- Natural gas or propane vehicles

Supplements for High School Counselors

Teacher evaluations on Principals

Loaning money to bond districts

Literacy challenges

After school tutoring

Cafeteria staffing

Boundary information for Cypress Cove/Vincent Settlement Elementary Schools

Student Driven Technology Use

Out of State Travel

### **DATE, TIME, PLACE OF MEETING**

The Calcasieu Parish School Board meeting was held in the Board Room of the Calcasieu Parish School Board, located at 3310 Broad Street, Lake Charles, Louisiana, 70615, on Tuesday, May 12, 2015, at 5:00 p.m.

The meeting was called to order by Mack Dellafosse, President. The prayer was led by Alvin Smith; the Pledge of Allegiance was led by Naomi Smith, a student at Barbe High School.

### **ROLL CALL**

The roll was called by Superintendent Bruchhaus and the following members were present: Aaron Natali, Fredman Hardy, Glenda Gay, Annette Ballard, Ron Hayes, Dean Roberts, Mack Dellafosse, Eric Tarver, Max Caldarera, Alvin Smith, Chad Guidry, Chuck Hansen, Wayne Williams, Billy Breaux, and John Duhon.

### **APPROVAL OF MINUTES**

Mr. Guidry, with a second by Mr. Hardy, offered the motion to approve the Minutes of April 14, 2015. The motion carried.

### **PRESENTATIONS**

#### **A. Zaner-Bloser Handwriting Award Winners/Greg Thomas**

Julius Rossowski, Gr. K, T.S. Cooley Elementary  
C.J. Bellow, Gr. 1, T.S. Cooley Elementary  
Breonna Kelly Gallien Gr. 2, T.S. Cooley Elementary  
Natalie Richard, Gr. 5, Gillis Elementary  
Alexis Dibley, Gr. 4, Gillis Elementary  
Haley Bowers, Gr. 3, Gillis Elementary

#### **B. Students of the Year/Teachers of the Year/Principals of the Year/Counselors of the Year – Matt Rion, HCMS Consultant, Kirby Smith, Public Information Officer**

##### **Students of the Year:**

##### **Elementary Division Winner**

Jasmin Rainwater, DeQuincy Elementary School  
Shelby Lexies Write, Runner-Up, W.T. Henning Elementary School

##### **Middle School Division Winner**

David Alan Spicer, Maplewood Middle School

May 12, 2015

Lake Charles, Louisiana

Megan Paige Alexander, Runner-Up, LeBlanc Middle School

High School Division Winner

Kyle Joseph Huber, Sam Houston High School

Bailey Nicole Castille, Runner-Up, Sulphur High School

**Teachers of the Year:**

Elementary

Lisa Albrecht, Nelson Elementary School

Middle

Lauren Harrison, Arnett Middle School

High

Phyllis Aswell, Barbe High School, State Semi-Finalist

**Principals of the Year:**

Elementary

Kay Victorian, T.H. Watkins Elementary School

Middle

Joseph David, LeBlanc Middle School, Parish and Regional Winner

High:

Reinette Guillory, Bell City High

**Counselors of the Year:**

Elementary

Emily Williams, Vincent Settlement Elementary, Over-all Parish Winner

Middle

Kia White, Molo Middle School

High

Janet Allen, Sam Houston High School

**C. Sam Houston High School Girls/5A State Softball Champions**

Robert Pete/Administrative Director of High Schools

Taylor Edwards, Abby Jolie, Konner Richard, Braylynn Poullard, Marcella Myers, Tanner Wright, Madigan Eldridge, Breanna Doucet, Taylor Strother, Padyn Williams, Jayden Dukes, Gabby Myers, Madison Fontenot, Karlie White, Aubrey Dillon, Casidy Chaumont, Tori Wainwright

Managers: Alexis Jones, Abi Wright

Coaches: Beth Dominique, Selina Barto, Jonathon Heflin

**D. State Literary and Speech Rally Winners/Robert Pete,**  
Administrative Director of High Schools

Name	School	Subject	Placing
Cecile Girard	Barbe	World Geography	1st
Atticus Ates	Barbe	French I: Interpretive Reading	Good

May 12, 2015

Lake Charles, Louisiana

Victoria Bukaty	Barbe	French II: Interpretive Reading	Good
Tori Viator	Barbe	French IV: Interpretive Reading	Excellent
Megan Francis	Barbe	French IV: Extemporaneous Speaking	Good
Hannah Hebert	Bell City	Advanced Math Functions & Statistics	4th
Haleigh Sealey	Bell City	Agriscience III	2nd
Madalyn Mudd	Bell City	Business Computer Applications	3rd
Jordan Mouton	Bell City	English I	1st
Hannah Hebert	Bell City	Interpretive Reading	Superior
Hannah Hebert	Bell City	Original Oratory	Superior
Jared Kuyper	DeQuincy	Financial Math	2nd
Tiffany Huddleston	DeQuincy	Nutrition and Food	2nd
Matthew Phillips	Iowa	Agriscience II	3rd
Autumn Little	Iowa	English III	5th
Amorahh Wesley	LaGrange	Family and Consumer Science	1st
Kara Moore	Sam Houston	Principles of Business	2nd
Tyler Frazier	Starks	Agriscience II	1st and Overall
Sarah Clark	Starks	Environmental Science	2nd
Ashton Says	Starks	American History	5th
Christopher Breaux	Sulphur	Business Computer Applications	4th
Ethan Beaty	Sulphur	Biology	4th
Joan Lin	Sulphur	Advanced Math Functions & Statistics	4th
Kristian Anthony	Sulphur	Financial Math	3rd
Michael Casteel	Sulphur	Chemistry	1st
Kaitlyn Tobin	Sulphur	French II: Extemporaneous Speaking	Good
Linda Hamilton	Sulphur	Spanish I: Interpretive Reading	Excellent
Kylie Moore	Sulphur	Spanish III: Interpretive Reading	Excellent
Brooke Tyree	Sulphur	Spanish IV: Interpretive Reading	Superior
Emily Trahan	Sulphur	Spanish III: Extemporaneous Speaking	Good
Cailey Miller	Sulphur	Spanish IV: Extemporaneous Speaking	Good
Lincoln Chambers	Washington Marion	Health	4th

**E. Pan-Hellenic Council Literary Extravaganza Winners/Altha Jordan Green/  
President, Pan-Hellenic Council**

**ART**

Grade 3: Christian Nieto, Fairview Elementary, first place;

Grade 4: Gabriel Guidry, T.S. Cooley, first place;

Grade 5: Elias Munteanu, T.S. Cooley, first place; Grade 6:

Ashley Wright, Oak Park Middle, first place; Grade 7:

Skyler Brown, Oak Park Middle, first place; Grade 8: Kyle

Lyles, L.C. Charter Academy, first place;

**CURRENT EVENTS**

Grade 3: Zane Meche, T.S. Cooley, first place;

Grade 4: Braylon Parker, Oak Park Elementary, first place; Grade 5:

Jarvis Powell, Oak Park Elementary, first place; Grade 6: Nadia

Shiber, L.C. Charter Academy, first place; Grade 7: Troy Sterling Jr.,

Ray D. Molo Middle, first place; Grade 8: Camron Hohn, F.K. White,  
first place;

**ENGLISH**

Grade 3: Da'Shawn Roy, J.J. Johnson, first place; Grade 4:

Elizabeth Campbell, J.D. Clifton, first place;

Grade 5: Creighton Duncan, Fairview Elementary, first place;

Grade 6: De'Andre Galmore, S.W. Louisiana Charter Academy, first place;

Grade 7: Brionna Plumbar, S.W. Louisiana Charter Academy, first place; Grade 8:

Grant Caldwell, F.K. White, first place;

**MATH**

Grade 3: Austin Babaz, T.S. Cooley, first place; Grade

4: Flora Girard, T.S. Cooley, first place; Grade 5:

Allison Cappel, T.S. Cooley, first place;

Grade 6: Ivan Appleton, F.K. White, first place;

Grade 7: Bronson Jordan, F.K. White, first place;

Grade 8: Taryn White, S.W. Louisiana Charter Academy, first place;

**SCIENCE**

Grade 3: Julie Jiang, T.S. Cooley, first place;

Grade 4: Cole Hayes, S.W. Louisiana Charter Academy, first place; Grade 5:

May 12, 2015

Lake Charles, Louisiana

---

Kendrick Pete, T.S. Cooley, first place;

Grade 6: Matthew Fruge, F.K. White, first place; Grade 7:

Austin Dellafosse, S.J. Welsh, first place;

Grade 8: Brandon Williams, Oak Park Middle, first place;

### **SPELLING**

Grade 3: Isabel Jackson, T.S. Cooley, first place; Grade 4:

Taylor Scott, T.S. Cooley, first place; Grade 5: Aiden

Manuel, T.S. Cooley, first place; Grade 6: Katie Vo, F.K.

White, first place;

Grade 7: Jamya Gentle, S.W. Louisiana Charter Academy, first place; Grade 8: Kaiya

Clark, F.K. White, first place;

F. Washington-Marion High School Speech and Debate Team/Robert Pete,  
Administrative Director of High Schools

T'ara Mckay  
Tayneria Godden  
Raven Dobbins  
Bryan Sonnier  
Tre-von Ceasar  
Teacher: Mr. Chavis

### **SUPERINTENDENT'S REPORT**

#### **Mr. Bruchhaus gave the following report:**

All board members have received their April, 2015 Head Start report:

Enrollment – 448 - Waiting List – 88

Disabilities – 52 and 54 evaluations in progress

Jake Drost Head Start



May 12, 2015

Lake Charles, Louisiana

---

The Junior League of Lake Charles sponsored the "Very Hungry Caterpillar reading activities.

J. D. Clifton Head Start

J.D. Clifton hosted their annual Eric Carle Extravaganza. Students completed art work based on Eric Carle's technique that is used throughout his books and explored Eric Carle literature throughout the month of April.

Head Start students displayed their art work throughout the hallways by completing a scavenger hunt.

De Quincy Head Start

Parent Activity was held on April 17, 2015

Orientation training was held by Dr. Joseph Guillory, on Shared Governance and Final Rule Regulations.

Continuous recruitment and screening for 2015-2016 is in process at sites

Annual Report is included in packet.

Staff attended training on new Child Care Licensing Regulations in accordance with Act 3.

All board members have received their school population reports, as of April 30, 2015.

Continuing with our renewed efforts to keep the Board informed on financial matters, I would like to report our current sales tax numbers for our general fund show April, 2015, collections at \$916,464 over budget for the month. For the 2014-2015 year, collections are \$9,871,179 over budget. Collections for the first ten months of the year are \$10,435,945 over the same ten months last year.

Last week was National Nurse Appreciation Week and we certainly appreciate our nurses and all that they do to serve our students in Calcasieu Parish.

We want to take this opportunity to thank the following individuals and organizations for their support during our sales tax election. Their financial contributions directly for advertising helped to make our election a success.

**The Tarver family**

May 12, 2015

Lake Charles, Louisiana

---

**Dick Gregory,  
Paul Bonin, Committee for Better Schools in Calcasieu Parish  
Empire of the Seed – Rick Richard**

The Food Services Department reports that we have a CEP program, a new federal program when a school reaches a certain percentage of free/reduced lunch, then the whole school is allowed to eat free without anyone having to submit a free/reduced lunch form. We had 28 schools last year and now we are looking at adding an additional 4 schools if everything goes well. These schools would be DeQuincy Elementary School, LeBlanc Middle School, F.K. White Middle School and Vinton Middle School.

REMINDER: OOOZ Permits are due by May 30, 2015. Reminder calls and advertisements have been made for the last 60 days. We will hold firmly to the deadline for normal circumstances.

### **COMMITTEE REPORT**

**C&I Committee, April 28, 2015/Annette Ballard, Chair**

**Mrs. Ballard gave the following report; all items were  
INFORMATION ONLY, with no action required.**

The Calcasieu Parish School Board Curriculum and Instruction Committee met Tuesday, April 28<sup>th</sup>, 2015 in the Board Room, 3310 Broad Street, Lake Charles, Louisiana.

Committee Members Present: Annette Ballard; Chair, John Duhon; Vice Chair, Glenda Gay, Chad Guidry, Fred Hardy, Ron Hayes, Dean Roberts, Eric Tarver.  
Other Board Members Present: Aaron Natali, Alvin Smith, Wayne Williams.  
Committee Member Absent: Chuck Hansen

The C&I Committee Meeting was called to order by Mrs. Ballard, Chairman. A quorum was present. The prayer was led by Mr. Hayes and Mr. Duhon led the pledge of allegiance.

Mr. Campbell then presented Mrs. Sheryl Piper; Director of Early Childhood who in turn introduced Dr. Joseph A. Guillory; Head Start Consultant Opelousas Speech and Hearing Center. Dr. Guillory presented mandatory Program Governance Training for the new Board Members which included the Head Start Federal Act and 1304 Performance Standard Regulations. Following the

May 12, 2015

Lake Charles, Louisiana

---

presentation; questions were fielded by Dr. Guillory and Mrs. Piper.

Mr. Breaux entered the meeting at 5:17 p.m.

Mr. Campbell then announced the next item to be presented would be the Jump Start Initiatives. Tony McCardle; Director of Career & Tech and Tammy Hebert; Director of High School Curriculum presented the Department of Education's new graduation pathways for all Louisiana students. Beginning with the graduating class of 2018, the graduation requirements for a high school diploma will only be obtained through one of the two pathways; Jump Start and College Prep. Mr. McCardle presented the three initial types of career pathways that will be offered based on the credential requirements, instructors and classes available.

As the state continues to review the requirements for the implementation of the Jump Start program, updates will be presented to the Board in a timely manner. Following the presentation; questions were fielded by the presenters and the C&I staff.

There being no further business to discuss; Mrs. Ballard requested a motion to adjourn at 6:25 p.m. which was made by Mr. Hardy and seconded by Mr. Tarver.

### **TAKE APPROPRIATE ACTION**

Mr. Dellafosse read the following items:

A. Request for Reappointment of Charles Dalglish/Chennault International Airport Authority

On a motion to approve by Mr. Breaux and a second by Mrs. Ballard, the motion carried.

B. Request for Approval of Proces Verbal/Sales Tax Proposition for May 2, 2015 Tax Election

Mr. Bruchhaus read the election results. On a motion to approve by Mr. Hayes and a second by Mr. Breaux, the motion carried.

Lake Charles, Louisiana  
May 12, 2015

The Parish School Board of Calcasieu Parish, Louisiana, met in regular session at 5:00 o'clock p.m. on Tuesday, May 12, 2015, at the regular meeting place of said Board in

May 12, 2015

Lake Charles, Louisiana

---

the Calcasieu Parish School Board Office, 3310 Broad Street, Lake Charles, Louisiana, pursuant to the provisions of written notice given to each and every member thereof and duly posted in the manner required by law.

President, Mack Dellafosse, called the meeting to order and on roll call, the following members were present:

Annette Ballard, Billy Breaux, Max Caldarera, Mack Dellafosse, John Duhon, Glenda Gay, Chad Guidry, Chuck Hansen, Fred Hardy, Ron Hayes, Aaron Natali, Dean Roberts, Alvin Smith, Eric Tarver and Wayne Williams

ABSENT: None

Karl Bruchhaus, Board Secretary, also attended. The meeting was called to order and the roll called with the above results.

The President of the Board stated that one purpose of the meeting was for canvassing and tabulating the returns of an election held in Calcasieu Parish, Louisiana on May 2, 2015, on the question of authorizing levy and collection of a ½% sales and use tax with proceeds of the tax dedicated exclusively for supplementing the salaries and benefits of teachers and other employees of the Calcasieu Parish School Board, and thereupon presented the following proces verbal, which was adopted by the following vote:

YEAS: Mrs. Ballard, Mr. Breaux, Mr. Caldarera, Mr. Duhon, Mrs. Gay, Mr. Guidry, Mr. Hansen, Mr. Hardy, Mr. Hayes, Mr. Natali, Mr. Roberts, Mr. Smith, Mr. Tarver and Mr. Williams

NAYS: None

NOT VOTING: President Dellafosse

#### PROCES VERBAL

BE IT KNOWN AND REMEMBERED that on this 12<sup>th</sup> day of May, 2015, at 5:00 o'clock p.m., in accordance with a resolution of the Calcasieu Parish School Board (the

May 12, 2015

Lake Charles, Louisiana

"Board"), adopted on January 13, 2015, and recorded in the records of said Board, notice of which meeting was issued and published according to law, the undersigned members of the Board, being a quorum thereof, met at the regular meeting place of the Board, and according to law examined the tabulation blanks, certificates and statements which were received from the Commissioners and Commissioners-in-Charge of the election held in Calcasieu Parish, Louisiana on May 2, 2015, in accordance with said resolution, together with the transcription of the totals made by the Clerk of Court and Ex-Officio Parish Custodian of Voting Machines in and for Calcasieu Parish to determine the following proposition:

SALES TAX PROPOSITION

Shall the Calcasieu Parish School Board, Calcasieu Parish, Louisiana, under the provisions of Article 6, Section 29(B) of the Constitution of 1974 of the State of Louisiana, La. R.S. 47:338.54 and 47:338.84, and other constitutional and statutory authority supplemental thereto, for a period of ten years beginning July 1, 2015, be authorized to levy and collect, and adopt an ordinance providing for such levy and collection, a tax of one-half of one percent ( $\frac{1}{2}$  of 1%), with collections from the tax estimated to be \$22,500,000 for one entire year, upon the sale at retail, the use, the lease or rental, the consumption and storage for use or consumption of tangible personal property and on sales of services in Calcasieu Parish, Louisiana, all presently or hereafter defined in La. R.S. 47:301 through La. R.S. 47:317, with the proceeds of the tax to be dedicated exclusively for supplementing the salaries and benefits of teachers and other employees of the Calcasieu Parish School Board?

The results of said election proved to be as follows:

PRECINCT	NUMBER OF VOTES IN FAVOR OF PROPOSITION	NUMBER OF VOTES AGAINST PROPOSITION
160 E	92	43
160 W	36	19
161	54	38
162 E	136	43
162 W	92	32
163	124	50

May 12, 2015

Lake Charles, Louisiana

164	28	18
165	124	59
166 E	98	39
166 W	91	30
167	111	45
260	111	46
261	78	13
262	75	21
300	89	11
301	110	16
302	37	3
303	45	5
304	89	9
305	73	6
306	132	40
307	40	7
308	67	7
309 E	22	1
309 W	54	6
310	78	9
311	31	2
312	127	10
313 E	4	0
313 W	47	1
314	87	23
315 E	65	6
315 W	65	16
316 E	29	9
316 W	19	4
317	77	4
318	49	11
319 N	18	2
319 S	17	7
320 E	51	7
320 W	48	11
321	88	18
322	82	12
323	67	14
324	104	12
325	163	50
326	140	31
327	42	9

May 12, 2015

Lake Charles, Louisiana

328	135	23
329	97	11
330	52	5
331	112	34
332 N	50	9
332 S	59	11
333	226	58
334	82	42
335	101	30
336	154	40
337	101	29
338	145	34
339	204	84
340	83	22
360	19	24
361	50	5
362	150	49
363	224	73
364	111	22
365	120	46
366	77	21
367	106	17
368	216	68
369	162	35
370	147	43
371 N	44	9
371 S	135	47
372	170	45
400	82	39
401	60	18
402	75	22
403	143	37
404	216	47
405	220	58
406	110	18
407	127	37
408	148	24
440	182	48
441	129	42
460 E	38	18
460 W	59	20
461	63	24

May 12, 2015

Lake Charles, Louisiana

463	177	43
464	177	26
465	50	17
466 E	110	40
466 W	217	52
467	69	25
468	99	33
469	74	24
560	40	18
561	40	14
562	19	5
600	63	26
601	35	23
602	74	22
603	38	0
660	130	32
661	53	20
662	49	12
663	17	13
664	80	22
700	46	5
701	18	2
702	42	8
703	31	8
760	37	14
761	44	10
762	20	3
800	63	5
801	80	17
860 N	108	17
860 S	130	23
861 E	56	10
861 W	61	18
Absentees	<u>1,648</u>	<u>755</u>
TOTALS	12,485	3,625

We therefore ascertained that the majority of qualified electors of Calcasieu Parish, Louisiana qualified to vote under the Constitution and laws of the State of Louisiana voting in said election voted in favor of the sales tax proposition.



May 12, 2015

Lake Charles, Louisiana

At the same time and place, we did examine and canvass the returns as evidenced by said tabulation blanks, certificates, and statements received from the election Commissioners and Commissioners-in-Charge, the correctness of which were sworn to by the election Commissioners-in-Charge and Commissioners according to law, and our finding was that the returns indicated a majority voted in favor of said sales tax proposition.

Therefore, we declare that the result of said election is in favor of the Sales Tax Proposition as stated above.

In accordance with law, a resolution promulgating the aforesaid results was adopted, and the Secretary of the Board was ordered to have a copy of said resolution signed by the President and published in one issue of the *Lake Charles American Press*, a newspaper published in Calcasieu Parish and of general circulation in said Calcasieu Parish, Louisiana.

We did, likewise, order that one copy of this proces verbal be sent to the Secretary of State to be recorded in the archives of the State of Louisiana, and that one copy be sent to the Clerk of the District Court of Calcasieu Parish to be recorded in the mortgage records of said Parish and that one copy be filed in the archives of this Board.

THUS DONE AND SIGNED in the presence of Sharon Allured and Peggy Carlile, competent witnesses and qualified voters of Calcasieu Parish on this 12<sup>th</sup> day of May, 2015, at a regular meeting of the Calcasieu Parish School Board in Lake Charles, Louisiana, by the undersigned members of said Board present and participating in the canvass of said election.

WITNESSES:

/s/ Sharon Allured

/s/ Mack Dellafosse, President  
Mack Dellafosse

/s/ Peggy Carlile

/s/ Billy Breaux, V. President

May 12, 2015

Lake Charles, Louisiana

---

Billy Breaux

/s/ Fredman Hardy, Member  
Fredman Hardy

/s/ Annette Ballard, Member  
Annette Ballard

/s/ Chad Guidry, Member  
Chad Guidry

/s/ Wayne Williams, Member  
Wayne Williams

/s/ Chuck Hansen, Member  
Chuck Hansen

/s/ Ron Hayes, Member  
Ron Hayes

/s/ Glenda Gay, Member  
Glenda Gay

/s/ John Duhon, Member  
John Duhon

/s/ Eric Tarver, Member  
Eric Tarver

/s/ Alvin Smith, Member  
Alvin Smith

/s/ Aaron Natali, Member  
Aaron Natali

/s/ Dean Roberts, Member  
Dean Roberts

/s/ Max Caldarera, Member  
Max Caldarera

May 12, 2015

Lake Charles, Louisiana

The following resolution was thereupon introduced, and pursuant to a motion made by Mr. Hayes and seconded by Mr. Breaux, was adopted by the following vote:

YEAS: Mrs. Ballard, Mr. Breaux, Mr. Caldara, Mr. Duhon, Mrs. Gay, Mr. Guidry, Mr. Hansen, Mr. Hardy, Mr. Hayes, Mr. Natali, Mr. Roberts, Mr. Smith, Mr. Tarver and Mr. Williams

NAYS: None

ABSENT: None

NOT VOTING: President Dellafosse

RESOLUTION

A RESOLUTION PROMULGATING THE RESULTS OF A SPECIAL ELECTION HELD IN CALCASIEU PARISH, LOUISIANA ON MAY 2, 2015.

WHEREAS, on May 2, 2015, an election was held in Calcasieu Parish, Louisiana, to determine the proposition hereinafter set out;

WHEREAS, the returns of said election were canvassed by the Board according to law and notice duly given as provided by law, and the result of said election was declared to be in favor of said proposition;

NOW, THEREFORE, BE IT RESOLVED by the Parish School Board of Calcasieu Parish, Louisiana, as follows:

SECTION 1. An election was held in Calcasieu Parish, Louisiana, on May 2, 2015, to determine the propositions hereinafter set out; that said election was duly and properly called by the Board by a resolution adopted on January 13, 2015, and recorded in the records of said Board, that notice of said election embracing all matters required by law to be contained therein was given by publication in the *Lake Charles American Press*, a newspaper published in Lake Charles, Louisiana, and of general circulation in Calcasieu Parish, Louisiana, on February 26, March 5, March 12, and March 19, 2015; that this Board did in said resolution designate the polling places for said election and did provide for the use of voting machines in the conduct of said election; that election officials were duly selected; that each election official received the certificate of instruction of the use of the voting machines and his duties in connection therewith as required by law; that the State Custodian of Voting Machines and the Clerk of Court and Ex-Officio Parish Custodian of Voting Machines of Calcasieu Parish made available on the day of the election at the polling places designated for the conduct of said election the necessary voting machines and all

May 12, 2015

Lake Charles, Louisiana

---

necessary equipment and paraphernalia required by law in connection with the use of voting machines at elections; that the Registrar of Voters and the Clerk of Court of Calcasieu Parish furnished to the election Commissioners and Commissioners-in-Charge copies of the precinct registers for each precinct or ward entitled to vote at such polling places; that the Louisiana Secretary of State prepared and certified the ballot used in the voting machines as required by law; that the proposition voted on in said election and as it appeared in said voting machine was in due form provided by law and the resolution adopted by this Board on January 13, 2015, calling said special election; that the results of said election were written on a large sheet of paper at said polling places, which sheet of paper was signed by each of the election officials designated to conduct such election at said polling places and which sheet was thereupon posted in public view at the polling places in accordance with law; that only qualified electors under the Constitution and laws of the State of Louisiana voted at said election; that the officials who served at said election were duly and properly appointed; that the places of all absent election officials were properly filled in accordance with law; that before opening the polls all election officials were properly sworn in accordance with law; that the polls at the voting places were opened at 7:00 a.m. and remained open and until not later than 8:00 p.m.; that after the closing of the polls the votes for and against the proposition were properly counted and tallied and the necessary tabulation blanks, certificates and statements were made by the election officials in accordance with law and the voting machines delivered to the Clerk of Court and Ex-Officio Custodian of Voting Machines in and for Calcasieu Parish, Louisiana, and a copy of the results of said election delivered to the Clerk of the District Court of Calcasieu Parish as required by Louisiana law; that on May 5, 2015, that being the third day after said election the Clerk of Court and Ex-Officio Custodian of Voting Machines, after breaking the seals and opening the voting machines used in said election did transcript the totals for the proposition voted upon at said election; and that all things whatsoever required by law to be done in connection with the holding of said election were properly and duly performed in manner and form as required by Part I of Chapter 2-D of Subtitle II of Title 47 of the Louisiana Revised Statutes of 1950, as amended (in particular, La. R.S. 47:338.54 and 47:338.84), and the general election laws of the State of Louisiana.

SECTION 2. In said election the following proposition was approved by a majority of the electors qualified to vote and voting in said election in Calcasieu Parish, Louisiana:

#### SALES TAX PROPOSITION

Shall the Calcasieu Parish School Board, Calcasieu Parish, Louisiana, under the provisions of Article 6, Section 29(B) of the Constitution of 1974 of the State of Louisiana, La. R.S. 47:338.54 and 47:338.84, and other constitutional and statutory authority supplemental thereto, for a period of ten years beginning July 1, 2015, be authorized to levy and collect, and adopt an ordinance providing for such levy and collection, a tax of one-half of one percent ( $\frac{1}{2}$  of 1%), with collections from the tax estimated to be \$22,500,000 for one entire year, upon the sale at retail, the use, the lease or rental, the

May 12, 2015

Lake Charles, Louisiana

---

consumption and storage for use or consumption of tangible personal property and on sales of services in Calcasieu Parish, Louisiana, all presently or hereafter defined in La. R.S. 47:301 through La. R.S. 47:317, with the proceeds of the tax to be dedicated exclusively for supplementing the salaries and benefits of teachers and other employees of the Calcasieu Parish School Board?

SECTION 3. The results of said election shall be promulgated by publication of this resolution of promulgation one time in the *Lake Charles American Press*, a newspaper published in Lake Charles, Louisiana, the official journal of the Board and of general circulation in Calcasieu Parish, Louisiana.

ADOPTED AND APPROVED this 12<sup>th</sup> day of May, 2015.

/s/ Mack Dellafosse

MACK DELLAFOSSE, President  
Calcasieu Parish School Board

ATTEST:

/s/ Karl Bruchhaus

KARL BRUCHHAUS, Secretary  
Calcasieu Parish School Board

C. Request for Approval of Sales and Use Tax Ordinance Levy 2015

Lake Charles, Louisiana

May 12, 2015

The Calcasieu Parish School Board, Louisiana, met in regular session at 5:00 o'clock p.m. on Tuesday, May 12, 2015, at the regular meeting place of said Board in the Calcasieu Parish School Board Office, 3310 Broad Street, Lake Charles, Louisiana, pursuant to the provisions of written notice given to each and every member thereof and duly posted in the manner required by law.

May 12, 2015

Lake Charles, Louisiana

---

President, Mack Dellafosse, called the meeting to order and on roll call, the following members were present:

PRESENT: Annette Ballard, Billy Breaux, Max Caldarera, Mack Dellafosse, John Duhon, Glenda Gay, Chad Guidry, Chuck Hansen, Fred Hardy, Ron Hayes, Aaron Natali, Dean Roberts, Alvin Smith, Eric Tarver and Wayne Williams

ABSENT: None

Karl Bruchhaus, Board Secretary, also attended. The meeting was called to order and the roll called with the above results.

Thereupon, the following Ordinance was then introduced, and pursuant to motion made by Billy Breaux and seconded by Max Caldarera, was adopted by the following vote:

YEAS: 14

NAYS: 0

ABSENT: 0

NOT VOTING: Mack Dellafosse

The Ordinance was approved and signed by the President, attested by the Secretary, and provides as follows:

#### **SALES AND USE TAX ORDINANCE 2015**

An Ordinance providing for levy and collection of a one-half of one percent ( $\frac{1}{2}$  of 1%) sales and use tax by the Calcasieu Parish School Board, State of Louisiana, for a 10-year period beginning July 1, 2015, in accordance with the provisions of Chapter 2-D of Subtitle II, Title 47 of the Louisiana Revised Statutes of 1950, as it may be amended ("Uniform Local Sales Tax Code").

**WHEREAS**, pursuant to the provisions of Chapter 2-D of Subtitle II, Title 47 of the Louisiana Revised Statutes of 1950, as amended (“Uniform Local Sales Tax Code”), more particularly Section 338.54 of Title 47 of the Louisiana Revised Statutes of 1950, as amended (a redesignation of La. R.S. 33:2721.6 pursuant to Act 248 of the 2011 Legislative Session), and Article VI, Section 29 of the Louisiana Constitution of 1974, and the authority granted at a special election held in Calcasieu Parish, Louisiana on May 2, 2015, the Calcasieu Parish School Board, State of Louisiana (“School Board”) now levies for collection a one-half of one percent ( $\frac{1}{2}$  of 1%) sales and use tax (“Tax”) for a 10-year period beginning July 1, 2015, the proceeds of which are to be allocated, distributed, and used by the School Board as set forth in the proposition submitted at the election, a copy of which proposition is attached hereto as Exhibit “A” and made a part of this ordinance as if fully set forth herein;

**NOW, THEREFORE, BE IT ORDAINED BY THE CALCASIEU PARISH SCHOOL BOARD, STATE OF LOUISIANA**, that:

**SECTION 1. School Board Tax.** The Tax in favor of the School Board authorized at a special election held within Calcasieu Parish, Louisiana (the “Parish”), on May 2, 2015, upon the sale at retail, the use, the lease or rental, the consumption, the distribution and storage for use or consumption, of tangible personal property, and upon the sale of services in the Parish, shall continue to be assessed, imposed, collected, paid and enforced, in the manner and subject to the terms and provisions of Uniform Local Sales Tax Code, the provisions of which are incorporated by reference herein, for the duration of the Tax as authorized by (i) the electorate of the Parish on May 2, 2015; and (ii) Exhibit A.

Proceeds of the Tax, described in this Section shall continue to be allocated, distributed and used by the School Board in the manner and for the purposes described and provided for in Exhibit A which is the proposition approved by the electorate of the Parish on May 2, 2015.

**SECTION 2. Integrated Bracket Schedule Applicable to Collection.** The Tax described in Section 1 shall be collected on the basis of the applicable integrated bracket schedule prescribed by the Collector of Revenue, State of Louisiana, pursuant to Section 304 of Title 47 of the Louisiana Revised Statutes of 1950, as amended (R.S. 47:304). The dealers shall remit to the sales tax collector of the School Board ("Collector") and comply with the Uniform Local Sales Tax Code, particularly La. R. S. 47:337.29, the proportionate part of the sales and use taxes collected in the Parish in accordance with said integrated bracket schedule.

**SECTION 3. Vendor's Compensation.** For the purpose of compensating dealers in accounting for and remitting the Tax described in this Ordinance, each dealer shall be allowed one percent (1%) of the amount of the Tax due and accounted for and remitted to the Collector in the form of a deduction in submitting his report and/or reports and paying the amount due by the dealer, provided the amount due was not delinquent at the time of payment, and provided the amount of any credit claimed for taxes already paid to a wholesaler shall not be deducted in computing the commission allowed the dealer hereunder.

**SECTION 4. Exclusions and Exemptions.** The Tax imposed under this Ordinance is subject to specific provisions under La. R.S. 47:305 of the Louisiana state sales and use tax laws and La. R.S. 47:337.9 of the Uniform Local Sales Tax Code. The School Board has not adopted the optional exclusions or exemptions allowed by Louisiana state sales and use tax law and codified under R.S. 47:337.10, nor shall it adopt any exclusions or exemptions which are not allowed as an exclusion or exemption from Louisiana state sales and use tax. Included within the tax base is every transaction, whether sales, use, lease or rental, or service, with no exclusions or exemptions except for those mandated upon political subdivisions by the Constitution or statutes of the State of Louisiana.

**SECTION 5. Interest.** The interest on the unpaid Tax provided for by La. R.S.



May 12, 2015

Lake Charles, Louisiana

---

47:337.69 shall be at the rate of one and one-fourth percent (1-1/4%) per month.

**SECTION 6. Delinquency Penalty.** Penalty on the unpaid Tax as provided by La. R. S. 47:337.70 shall be five percent (5%) per month.

**SECTION 7. Penalty for False or Fraudulent Return.** Penalty as provided by La. R.S. 47:337.72 shall be fifty percent (50%) of the Tax found to be due.

**SECTION 8. Negligence Penalty.** The penalty provided by La. R.S. 47:337.73 shall be five percent (5%) of the Tax or deficiencies found to be due, or ten dollars (\$10.00), whichever is greater.

**SECTION 9. Penalty for Insufficient Funds Check.** The penalty provided in La. R.S. 47:337.74 shall be an amount equal to the greater of one percent (1%) of the check or twenty dollars (\$20.00).

**SECTION 10. Attorney Fees.** The Collector is authorized to employ private counsel to assist in collection of any Tax, penalties or interest due under this Ordinance, or to represent him in any proceeding under this Ordinance. If any Tax, penalties or interest due under this Ordinance are referred to an attorney at law for collection, an additional charge of attorney fees, in the amount of ten percent (10%) of the Tax, penalties and interest due, shall be paid by the tax debtor. Additional provisions applicable to attorney fees, inclusive of prevailing party and waiver of such fees, are included under La. R.S. 47:337.13.1 of the Uniform Local Sales Tax Code.

**SECTION 11. Limits on Interest, Penalty and Attorney Fees.** Should interest, penalties or attorney fees herein, or the combined interest, penalties and attorney fees be declared to be in excess of limits provided by other law, including relevant jurisprudence, then the maximum interest, penalties and attorney fees allowed by such other law shall apply.

**SECTION 12. Collector.** All sales and use taxes described in this ordinance shall be collected by a "Collector" as provided by La. R.S. 47:301.(2)(b) which shall mean and include the School Board Sales and Use Tax Department, the entity presently collecting sales and use taxes on behalf of the School Board.

**SECTION 13. Powers of Collector.** The Collector is hereby authorized, empowered and directed to carry into effect the provisions of this Ordinance, to appoint deputies, assistants or agents to assist in performance of his duties, and in pursuance thereof to make and enforce such rules as he may deem necessary.

**SECTION 14. Disposition of Revenues.** All Tax, revenues, funds, assessments, monies, penalties, fees or other income which may be collected or come into the possession of the Collector under any provision or provisions of this Ordinance relating to the Tax described herein shall be promptly deposited by the Collector for the account of the School Board, provided, however, any amount which is paid under protest or which is subject to litigation may be transferred to a separate account established by the Collector with the fiscal agent pending final determination of the protest or litigation.

Out of the funds on deposit in such special funds, the Collector shall first pay all reasonable and necessary costs and expenses of administering and collecting the Tax described herein and administering the provisions of this Ordinance, as well as various administrative and enforcement procedures. Such costs and expenses shall be reported by the Collector monthly to the School Board.

In compliance with the special election authorizing levy and collection of the Tax described herein, after all reasonable and necessary costs and expenses of collecting and administration of the Tax have been paid as provided for above, the remaining balance in such

May 12, 2015

Lake Charles, Louisiana

---

special funds shall be available for appropriation and expenditure by the School Board solely for the purposes designated in the proposition authorizing the levy of the Tax.

**SECTION 15.** Accounting for Funds. All funds or accounts described herein may be separate funds or accounts or may be a separate accounting with a general or "sweep" fund or account containing monies from multiple sources so long as separate accounting of such monies is maintained.

**SECTION 16.** Severability. If any one or more provisions of this Ordinance shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Ordinance, but this Ordinance shall be construed and enforced as if such illegal or invalid provisions had not been contained herein. Any constitutional or statutory provision enacted after the date of this Ordinance which validates or makes legal any provision of this Ordinance which would not otherwise be valid or legal, shall be deemed to apply to this Ordinance.

**SECTION 17.** Uniform Local Sales Tax Code is Controlling. If any provision of this Ordinance shall be in conflict with the provisions of the Uniform Local Sales Tax Code, the provisions of the Uniform Local Sales Tax Code shall be controlling.

**SECTION 18.** Effect Upon Prior Sales Tax Ordinances. With respect to the Tax, this Ordinance shall be considered as additional and supplemental to the ordinances heretofore adopted by the School Board, to provide the Tax now authorized to be levied in the Parish shall hereinafter be collected, administered and enforced in the manner provided by the Uniform Local Sales Tax Code and shall not be construed to rescind and repeal any prior resolutions or ordinances of the School Board relating to levy, allocation, distribution and use of the proceeds of the Tax.

**SECTION 19. Effective Date.** The levy of the Tax shall be effective on July 1, 2015.

**SECTION 20. Term.** The Tax shall remain in effect for ten (10) years (July 1, 2015, through June 30, 2025).

**SECTION 21. Publication and Recordation.** A copy of this Ordinance shall be duly published in the *American Press*, the official journal of the Calcasieu Parish School Board, as soon as is reasonably possible. A certified copy of this Ordinance shall be recorded in the mortgage records of Calcasieu Parish.

This Ordinance having been submitted to a vote, the vote thereon was as indicated above.

**THUS DONE, PASSED AND ADOPTED** on the 12<sup>th</sup> day of May 2015.

On a motion to approve by Mr. Breaux and a second by Mr. Caldarera, the motion carried.

**D. Request for Approval of Cooperative Agreement with Recreation District No 2, Ward 4**

COOPERATIVE AGREEMENT	UNITED STATES OF AMERICA
BETWEEN	
RECREATION DISTRICT NO. 2	STATE OF LOUISIANA
OF WARD 4	
CALCASIEU PARISH SCHOOL BOARD	PARISH OF CALCASIEU

**COOPERATIVE AGREEMENT**

**THIS COOPERATIVE AGREEMENT**, made and entered into this \_\_\_\_\_ 12<sup>th</sup> day of May, 2015 by and between **RECREATION DISTRICT NO. 2 WARD 4** of Calcasieu Parish, Louisiana, a political subdivision of the State of Louisiana (hereinafter called "Recreation District"), herein represented by its Director, Norman Farr, and the **CALCASIEU**

**PARISH SCHOOL BOARD**, a political subdivision of the State of Louisiana (hereinafter called "School Board"), herein represented by its President, Mack Dellafosse.

**WITNESSETH:**

**WHEREAS**, Article VII, Section 14(c) of the Constitution of the State of Louisiana of 1974 provides that "for a public purpose, the state and its political subdivisions...may engage in cooperative endeavors with each other..."**WHEREAS**, the School Board has approved participation in a project for improving and maintaining the football playing surface at the Sulphur High School football stadium (hereinafter referred to as the "Project");

**WHEREAS**, the Recreation District and the School Board wish to enter into this Agreement for the mutual benefit of the parties hereto as authorized under LSA-R.S.33:1321 et seq. ("Local Services Law") and the Louisiana Constitution of 1974, Article VII, Section 14;

The Parties agree as follows:

**ARTICLE I – PROJECT IDENTITY**

This Project will be identified as "Improvements to Sulphur High School Football Playing Surface". All invoices and other correspondence submitted in connection with the Project shall be identified by the project name set forth above.

**ARTICLE II – PROJECT, SCOPE AND FUNDING**

The Recreation District shall participate in the Project by contributing the total sum of \$250,000 to the School Board, which will be used by the School Board solely for the Project. The balance of the project costs shall be borne by the School Board. The School Board shall utilize the funds provided by the Recreation District and the School Board, under this Cooperative Agreement, to complete improvements and ongoing maintenance as described in

Appendix A, attached hereto and made a part hereof. Under no circumstances shall the Recreation District have any obligation to the School Board or to any third person, association, partnership or corporation for any additional sum or contribution. In addition to other benefits to be received by the Recreation District by undertaking this Project, the Recreation District shall be entitled to receive up to 5,000 cubic yards of waste top soil removed as part of the Project from the Sulphur High School playing area to allow for construction of the new playing surface. The School Board shall oversee all work and all work will proceed under the direction of School Board pursuant to School Board policies and procedures.

#### **ARTICLE III – NOTICE TO PROCEED**

The School Board shall proceed with the work according to the Project schedule upon receipt of a fully executed copy of the Agreement and will bill the Recreation District at that time.

#### **ARTICLE IV – COMPLIANCE WITH LAWS**

The School Board and its employees, contractors, subcontractors and agents shall comply with all applicable federal, state and local laws and ordinances in carrying out the provisions of this Cooperative Agreement, but nothing herein shall be deemed to create obligations or duties in favor of persons who are not parties to this agreement.

The School Board shall retain ultimate control and responsibility for the Project, and no provisions hereof shall relieve the School Board, or its contractors and subcontractors, of their duties and obligations under their contracts with respect to the Project.

#### **ARTICLE V – PAYMENT**

- A. Payment in full to the Calcasieu Parish School Board shall be made by the Recreation District upon receipt by the Recreation District of an invoice from the School Board.
- B. The School Board shall monitor the performance of activities supported by this Cooperative Agreement to ensure that time schedules are being met, projected work units by time periods are being accomplished, and other performance goals are being achieved.

#### **ARTICLE VI – FINANCIAL MANAGEMENT SYSTEM**

The School Board must possess or establish a system of accounting and financial controls adequate to permit the effective administration of a construction contract. This includes fiscal control and fund accounting procedures which assure proper disbursement of and accounting for Project funds provided under this Cooperative Agreement and any required School Board Project expenditures. Accounting procedures must provide for an accurate and timely recording of receipt of funds by source, of expenditures made from such funds, and of unexpended balances. Controls must be established which are adequate to ensure that expenditures charged to Project activities are for allowable purposes and that documentation is readily available to verify that such charges are accurate.

#### **ARTICLE VII – PROCUREMENT STANDARDS AND REQUIREMENTS**

The participation by the Recreation District in the Project by funding a portion of the cost thereof shall in no way be construed to make the Recreation District a party to any contracts between the School Board and its contractors and/or subcontractors.

#### **ARTICLE VIII – INSURANCE**

The School Board shall procure and maintain, for the duration of the contract, appropriate insurance coverage with a company licensed in the State of Louisiana. The Recreation District recognizes the School Board is self-insured for a portion of its risks, and agrees that the School Board's insurance/self-insurance program meets the requirements of this paragraph.

#### **ARTICLE IX – SCHOOL BOARD REPRESENTATIVE**

The Recreation District, its officers, engineers and employees shall not be required to supervise or perform any other services or activities in connection with the conduct of this Project and the School Board shall assume full responsibility therefore.

#### **ARTICLE X – FINAL INSPECTION, MAINTENANCE AND USE**

Upon completion and final acceptance of the Project including liquidation of all funds available, the School Board shall assume primary maintenance of the Project during the period of its useful life. Minor maintenance may be performed by the Recreation District with the consent of the School Board. Once the Project has been finally accepted and the School Board has complied with the provisions of this Agreement, those persons authorized or allowed to use the property and facilities of the Recreation District shall be entitled to use the Sulphur High Football Stadium consistent with its intended purposes and with the permission of and as scheduled by the Sulphur High School principal. Priority for use shall remain with the students of Sulphur High School, Sulphur Parks and Recreation and those individuals or groups designated by the school principal as entitled to priority use. The principal has ultimate authority on scheduling.

#### **ARTICLE XI – ASSIGNABILITY**



The School Board shall not assign any interest in this Cooperative Agreement, and shall not transfer any interest in the same (whether by assignment or novation), without the prior written consent of the Recreation District.

**ARTICLE XII – SUCCESSORS AND ASSIGNS**

This Cooperative Agreement shall be binding upon the successors and assigns of the respective parties hereto.

**ARTICLE XIII – AMENDMENTS**

No amendment shall be effective unless it is in writing and signed by duly authorized representatives of both parties.

**ARTICLE XIV – REPRESENTATION**

The School Board, and the Recreation District represent that this agreement supersedes all proposals, oral and written, all previous contracts, agreements, negotiations and all other communications between the parties with respect to the subject matter hereof.

**IN WITNESS WHEREOF**, the parties hereto have caused these presents to be executed by their respective officers thereunto duly authorized as of the day and year first above written.

**APPENDIX A**

**RESURFACE FOOTBALL PLAYING SURFACE**

1. Resurface football playing surface with artificial turf grass as part of Sulphur High School Stadium renovation project.

On a motion to approve by Mr. Breaux and a second by Mr. Williams, the motion carried.

E. Request for Approval for Authorization for Sasol to have Temporary Access

and Construction Servitude in front of S.P. Arnett Middle School Through April, 2017



May 4, 2015

To: Whom it may Concern

RE: Authorization for Temporary Access and Construction Servitude

Dear Sir/Madam:

Sasol Chemicals (USA) LLC is requesting temporary access to your property situated at 400 Sulphur Avenue, Westlake, LA 70669 while performing the Sasol Lake Charles Chemicals Project heavy haul route modifications on Route LA 379.

By your signature of this letter, you hereby grant permission to Sasol, its employees, agents or assigns, contractors and sub-contractors ("Representatives") to enter upon the above-referenced property to perform this work.

The permission granted in this servitude shall initiate on April 27, 2015 terminate on April 27, 2017. Should this term not be sufficient, this permission shall extend automatically upon notice by Sasol and/or its Representatives to you of the extended term. This permission is issued to and for the exclusive use of Sasol, and its Representatives and is otherwise not assignable or transferable in whole or in part. This permission is limited to foot traffic, equipment, vehicle parking, boring and earth moving activities.

If the surface of the above-referenced lands is disturbed, Sasol or its Representatives shall restore the surface to its original contour.

Sasol, and/or its Representatives shall hold you harmless, defend, and indemnify you from any and all liability, losses and expenses incurred by you as a result of injuries, damage, losses or harm directly caused by Sasol, and/or its Representatives' Work (the "Indemnified Claims").

As to the Indemnified Claims, Sasol, and/or its Representatives, shall pay and discharge any costs and expenses or damages that may be sustained by you, and/or which may accrue by virtue of claims of third parties resulting from Sasol, and/or its Representatives' Work actions. Sasol, and/or its Representatives shall reimburse you fully for all costs and expenses of every kind and character paid or incurred by you in the defense of any and all suits and claims on account of all such losses or damages arising from the Indemnified Claims.

Sasol, and/or its Representatives further holds you harmless, defends, and indemnifies you for any injuries, damage, losses or harm directly caused by you to Sasol, and/or its Representatives while performing Work, provided such injuries, damage, losses or harm is not caused by your gross negligence or willful misconduct.

Sasol designates Kim Cusimano (Tel: 337 310 8216), as its representative to receive notices in relation to this letter.

On a motion to approve by Mr. Hardy and a second by Mr. Caldarrera, the motion carried.

#### F. Request for Approval of State Farm Youth Advisory Board Service Grant

**Grant Title:** State Farm Service Grant

**Funding Authority:** State Farm

**Person Applying for Grant:** Ken Brown and Sara Jolie, SHHS Teacher/Sponsors

**Grant Amount:** \$100,000

**Grant Period:** August 1 2015 – August 30 2016

**Purpose:** PILOT, the Peer Initiative—Leaders of Tomorrow, is a service initiative designed to treat the root causes of suicide and to assist students in overcoming these

challenges. Students will receive training and then will volunteer their time to offer peer support to their fellow students in a safe, confidential, organized, and structured setting. Student leaders will be enrolled in a Peer Initiative class where they will be taught relevant skills and strategies for supporting their peers with the various issues students face. This project has been modeled after successful educational peer support programs from around the country. This project will also involve students in developing PSAs and other awareness media through student activities including drama, television production, and marketing. The project was created by Sam Houston High School whose population suffered four student deaths in a nine month span. The project will include student activities at seven schools in the neighboring communities of Moss Bluff and Westlake and will directly impact approximately 4,000 students.

On a motion to approve by Mrs. Ballard and a second by Mr. Hardy, the motion carried.

#### **G. Request for Approval of Principal Fellowship Grant**

**Grant Title:** Principal Fellowship

**Funding Authority:** Louisiana Department of Education

**Person Applying for Grant:** Margaret Goode, Grants Supervisor

**Grant Amount:** \$99,750

**Grant Period:** July 1, 2015 – September 30, 2016

**Purpose:** The Department of Education seeks to empower principals as they support teacher learning. Principals are the leaders of instructional change in schools. The most important work they lead instructionally is to:

- Set goals and direction for the school with a focus on academic improvement.
- Implement structures and processes for the team (teachers, supervisors, and school leaders) designed to improve instruction through skill development and a focus on constant improvement.
- Evaluate and provide feedback to all teachers.

This program supports individual principals in building their instructional leadership skill through a cohort collaboration training with professional development from the National Institute of School Leadership (NISL). This program will also train a trainer who will be certified by the NISL to train other principals.

On a motion to approve by Mrs. Ballard and a second by Mr. Hardy, the motion carried.

#### **H. Request for Approval for Application by Alumni to the Louisiana Historical Marker Program to Place a Name Marker at Lake Charles-Boston Football Field/R.S. Killen, Head Coach of Lake Charles High from 1924-1950**

Blue card to address the Board in support of this item:  
Daphne Danahay

On a motion to approve by Mr. Breaux and a second by Mr. Hayes, the motion carried.

**I. Request for Approval of 2015 Contract Renewals**

**2015 Expirations**

**CONSIDERED FOR RENEWAL**

<b>CONTRACTED EMPLOYEE</b>	<b>EXPIRATION DATE</b>
<b>PRINCIPALS</b>	
Bell, Pam	July 31, 2015
Brown Kenny	July 31, 2015
Buckley, Debbie	July 31, 2015
Burkhead, Shauna	July 31, 2015
Fontenot, Kendall	July 31, 2015
Foolkes, Shannon	July 31, 2015
Guillory, Martin	July 31, 2015
Guillory, Rico	July 31, 2015
Jenkins-Stewart, Chasity	July 31, 2015
Manuel, Mitch	July 31, 2015
Neal, Benny Craig	July 31, 2015
Ruffin-Hardy, Sharon	July 31, 2015
Spann, Julee	July 31, 2015
Thompson, Bobby Jack	July 31, 2015
Treme, Gerald	July 31, 2015

**ASSISTANT PRINCIPALS**

Askew, Kashia	July 31, 2015
Baynes, Samuel	July 31, 2015
Crick, Lee	July 31, 2015
Enright, Melissa	July 31, 2015
Eubanks, Tanya	July 31, 2015
Foreman, Mary	July 31, 2015
Gauthier, Greg	July 31, 2015
Giardina, William	July 31, 2015
McDonald, Aaron	July 31, 2015
McGuire, Ocie	July 31, 2015
Miller, Sonia	July 31, 2015
Perkins, Vicki	July 31, 2015
Trahan, Bryan	July 31, 2015
Whitaker, Rene	July 31, 2015
Williams, Carla	July 31, 2015
Yellott, Randy	July 31, 2015

**SUPERVISORS**

Caldarera, Mary Lou	June 30, 2015
Cantrell, Pam	June 30, 2015

**ADMINISTRATIVE COORDINATOR**

Micheal Hill	June 30, 2015
--------------	---------------

**ADMINISTRATIVE DIRECTORS**

Gallemore, Charlotte	June 30, 2015
Portie, Jill	June 30, 2015

**DIRECTORS**

Hosemann, Patricia	June 30, 2015
Spikes, John	June 30, 2015
Wieschhaus, Steve	June 30, 2015
Washington, Betty	June 30, 2015

On a motion to approve by Mr. Duhon and a second by Mr. Williams, the motion carried.

**BID REPORTS**

Mr. Dellafosse read the following items:

**A.** Bid 2016-08 Food Supplies for 2015-2016 School Year/School Food Service Funds

**BID 2016-08 – FOOD & SUPPLIES FOR 2015/2016 SCHOOL YEAR** was opened on March 31, 2015 at 9:00 a.m.

**BIDS RESULTS AND STAFF RECOMMENDATIONS AS FOLLOWS:**

ALPHA FOODS	\$ 121,800.00
BORDENS	\$1,205,750.00
CALICO	\$ 4,211.20
DAXWELL	\$ 25,299.25
DIAMOND	\$ 351,107.75
ECONOMICAL	\$ 65,680.40
FLOWERS	\$ 345,950.00
LACASSAGNES	\$ 124,155.70
NARDONE	\$ 166,118.40
OASIS	\$ 163,800.00
PON	\$ 606,795.20
WILLIAM-GEORGE	\$ 279,465.46
TOTAL:	\$3,460,133.36

On a motion to approve by Mr. Breaux and a second by Mr. Guidry, the motion carried.

**B. Bid 2016-29 Library Books for all CPSB Locations/General Funds**

**BID 2016-29 – LIBRARY BOOK RE-BID** was opened on April 21, 2015 @ 10:00 a.m.

**BIDS WERE SENT TO THE FOLLOWING VENDORS:**

CENGAGE LEARNING  
FOLLETT  
MACKIN  
PERMA BOUND  
SEBCO

<b>BID RESULTS WERE AS FOLLOWS:</b>	<b>ELEMENTARY</b>	<b>MIDDLE/HIGH</b>
FOLLETT	\$12.6635	\$16.0661
MACKIN	\$11.8234	\$14.5913
PERMA-BOUND	\$12.2424	\$16.4048

**STAFF RECOMMENDS AWARDDING TO MACKIN AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDER.**

On a motion to approve by Mr. Guidry and a second by Mr. Hayes, the motion carried.

**CORRESPONDENCE**

Mr. Dellafosse read the following item:

A. Change Order Number Three (3) for the Project, "Stadium Improvements, Sulphur High School," Bond Funds District #30; E.J. Ellender Architects and Associates, LLC, Designer; Trahan Construction, LLC, Contractor

On a motion to approve by Mr. Guidry and a second by Mr. Hansen, the motion carried.

**CONDOLENCES/RECOGNITIONS**

Mr. Smith asked for a letter of condolence to the family of Mr. Samuel Smith, Sr. He mentioned the DeQuincy 4X4 relay team for placing second in the state track meet, but first in public schools.

Mr. Hardy asked for a letter of recognition to Sam Houston High School regarding their recent awards ceremony.

Mr. Williams asked for a letter of recognition to LaGrange High School for their Girls' Choir and the Boys' Choir, for receiving sweepstakes trophies for superior ratings in performance and site reading at the Louisiana Music Educator's Association Choral Assessment.

Mr. Guidry mentioned Brook Duzan and Brook Tyree from Sulphur High School for their recent state golf championship win. Also, Hannah Jackson for winning the state 200 meter track event and becoming the fastest 200 meter runner in the history of Louisiana.

Mr. Hansen recognized the recent Sulphur High School awards night and Mr. Dellafosse recognized the recent Barbe High School awards night.

### **COMMITTEE AGENDA ITEMS**

Mr. Caldarera asked for policy regulations regarding tattoos and hoodies.

Mr. Hardy asked for the following:

The amount of standardized testing.

Students handling more of the technology and not the teachers

Travel policy for out of state travel for board members and employees

Staffing for schools in his district

Board session for Robert's Rules of Order

Mr. Tarver commented that he would not add to the list, but the current list needs to be worked through before adding more items. He did say he would like to lessen the burden of standardized testing and evaluations on teachers and principals that are consistently doing a good job.

Mr. Hayes asked for information on how much standardized testing is mandated.

Mrs. Gay asked for information on travel and why it seems it is always the same people going to the conferences and workshops and non-certified staff travel.

Mr. Dellafosse told the board that a committee would be formed made up of all board members for long range planning.

**SCHEDULE COMMITTEES****Special Called Board Meeting.....May 21, 2015, 5:00 p.m.**

Budget Committee .....May 26, 2015, 5:00 p.m.

On a motion to adjourn by Mr. Breaux and a second by Mr. Hayes, the meeting was adjourned at 7:19 p.m.

---

Mack Dellafosse, President

---

Karl Bruchhaus, Secretary**Future Committee Items:**

School/site based budgets  
Legislative Updates  
Natural gas or propane vehicles  
Administrative Interns to Assistant Principals  
Supplements for High School Counselors  
Teacher evaluations on Principals  
Loaning money to bond districts  
Literacy challenges  
After school tutoring  
Cafeteria staffing  
Boundary information for Cypress Cove/Vincent Settlement Elementary Schools



**DATE, TIME, PLACE OF MEETING**

The Special Called Calcasieu Parish School Board meeting was held in the Board Room of the Calcasieu Parish School Board, located at 3310 Broad Street, Lake Charles, Louisiana, 70615, on Thursday, May 21, 2015, at 5:00 p.m.

The meeting was called to order by Mack Dellafosse, President. The prayer was led by John Duhon; the Pledge of Allegiance was led by Billy Breaux.

**ROLL CALL**

The roll was called by Superintendent Bruchhaus and the following members were present: Aaron Natali, Fredman Hardy, Glenda Gay, Annette Ballard, Dean Roberts, Mack Dellafosse, Eric Tarver, Max Caldarera, Alvin Smith, Chad Guidry, Chuck Hansen, Wayne Williams, Billy Breaux, and John Duhon.

Ron Hayes was absent.

**TAKE APPROPRIATE ACTION**

Mr. Dellafosse read the following item:

A. Public Hearing to consider and take appropriate action on application from the following:

1. Southwest Louisiana Charter Academy Foundation  
for approval of two Type I charter schools
2. Louisiana Achievement Charter Academy (LACA)  
for approval of one Type I charter school

Blue card to address the Board:

Megan DeKraker representing Louisiana Achievement Charter Academies

On a motion by Mr. Breaux and a second by Mr. Caldarera to deny the Type I Charter applications by the Southwest Louisiana Charter Academy Foundation and the Louisiana Achievement Charter Academy, the motion carried with no opposition.

On a motion to adjourn by Mr. Guidry and a second by Mr. Hardy, the meeting was adjourned at 5:05 p.m.

---

Mack Dellafosse, President

---

Karl Bruchhaus, Secretary

## ITEM 5 A

The Legislative Youth Advisory Council is a statewide council consisting of 21 Louisiana high school students with a mission of promoting the youth voice on issues, and one of their initiatives is to award one student from each congressional district with a Leadership Award for outstanding community and school leadership qualities. Mr. Jeffrey Grant Sonnier was selected as the winner for the 3rd Congressional District.

Mr. Wallace Myers will be presenting the award to Mr. Sonnier

## **2015 Barbe Baseball Team**

### **SENIORS:**

Marshall Alexander  
Braden Comeaux  
Addison Armand  
Hunter Feduccia  
Braden Bethea  
Brant McNease  
Shane Selman

### **JUNIORS:**

Tyler Booth  
Jaxson Caldwell

### **SOPHOMORES:**

Kirkland Banks  
Alex Goree  
Nate Briscoe  
Bryce Copper  
Tanner Littleton  
Peyton Doumite  
Slate Fuller  
Brogan McNease  
Adam Goree  
Ty Thibodeaux

### **FRESHMEN:**

Antonio Gauthier  
Bryan Lawrence

**TRAINER:** Ian Everage

### **COACHES:**

Glenn Cecchini  
Jarred Barrett  
Bob Corley  
David Blank  
Gran Castillo  
Daniel Knox  
Kayne Hargrave

## ITEM 5 C

Katie Alexander, a teacher at T.S. Cooley Elementary School, is being presented a LEADER IN ME award from Kids Can. Presenter: Andrew Vanchiere

## ITEM 7 A

### **MINUTES BUDGET/FISCAL MANAGEMENT COMMITTEE MEETING May 26, 2015**

The Calcasieu Parish School Board Budget/Fiscal Management Committee met at 5:00 p.m., Tuesday, May 26, 2015 in the Board Room, 3310 Broad Street, Lake Charles, Louisiana. A quorum was present. Mr. Smith said the prayer and Ms. Ballard led the pledge of allegiance.

Present: Billy Breaux - Chairman, Eric Tarver - Vice Chairman, committee members Annette Ballard, Max Caldarera, Chuck Hansen, Ron Hayes, Dean Roberts, Wayne Williams and Secretary, Wilfred Bourne. Other Board members present were Fred Hardy, Glenda Gay, Alvin Smith, and John Duhon.

Absent: Mack Dellafosse, Chad Guidry, and Aaron Natali

Mr. Breaux called the meeting to order.

Mr. Bourne presented Budget Revision #3 for the 2014-2015 General Fund which included revenues and other sources of funds of \$300,190,251, an increase of \$5,302,194 and expenditure and other uses of funds of \$302,891,797, an increase of \$3,164,100 over revision #2. General Fund budget revision #3 projects a current deficit of \$2,701,546 resulting in unreserved/undesignated fund balance of \$42,652,646, or 14.21% of projected revenues.

On motion by Mr. Hansen, seconded by Mr. Hayes and approved, it was recommended that Budget Revision #3 to the 2014-2015 General Fund be approved as presented.

Next, the 2014-2015 Special Revenue Budget Revision #1 was presented for approval. Projected revenue and other sources of funds were \$57,040,919, an increase of \$5,395,054 from the original budget. Expenditures and other uses of funds are \$57,215,919, an increase of \$5,395,054, with a projected deficit of \$175,000, all in School Food Services. School Food Services is the largest of the Special Revenue Funds with projected revenues and other sources of funds of \$11,475,865, no change from the 2013-2014 revised budget. The Food Services Fund is projecting a deficit of \$175,000, leaving a fund balance of \$2,110,710, or 16.65% of projected revenues.

On motion by Mr. Hansen seconded by Mr. Caldarera and approved, it was recommended that the 2014-2015 Special Revenue Budget Revision #1 be approved as presented.

Mr. Bourne then presented the 2015-2016 proposed General Fund budget. Proposed revenues and other sources of funds are \$317,193,203, an increase of \$17,002,952 from the final revision for 2014-2015. Expenditures and other uses of funds are projected at \$315,175,065, an increase of \$12,283,268 from the final revision of 2014-2015. The proposed budget for 2015-2016 projects an operating surplus of \$2,018,138 leaving projected unreserved/undesignated fund balance at \$44,670,784 or 14.08% of projected revenues.

Mr. Tarver suggested we look into an after school tutoring program, spend money for transitioning towards new curriculum and beautification projects at schools to give them a facelift. Mr. Bruchhaus indicated we would look into these items.

A motion was made by Mr. Williams, seconded by Mr. Duhon, to approve the 2015-2016 General Fund budget for advertisement and final approval at the July 2015 Board meeting.

Mr. Wayne Foster then presented school audits for approval. He advised the committee that there were no significant audit findings and recommended that the audits for the following schools be approved: T.S. Cooley Elementary, Moss Bluff Middle, Sulphur High, Vinton High and a follow-up on LaGrange High School. Also audited were the Extended Day Programs at LeBleu Settlement Elementary and Gillis Elementary.

On motion by Mr. Williams seconded by Mr. Hardy and approved, it was recommended that the school audits be approved as presented.

Next, Mr. Foster presented the revised School Activity Funds Principles and Procedures Manual. The revisions consist of edits/additions to the SAF Manual since June 2014.

On motion by Mr. Tarver seconded by Mr. Roberts and approved, it was recommended to approve the revisions to the School Activity Funds Principles and Procedures Manual as presented.

The next item presented by Mr. Bruchhaus was the conversion of Administrative Interns to Assistant Principals. Administrative interns were added to elementary schools that did not have assistant principals in 2008. Interns have always been paid as 202 day teachers and have served elementary schools with less than 500 students. The administrative interns have duties identical to those of assistant principals and are a critical part of the administrative team.

Blue cards to address the board:  
Pamela Bell, Principal, Clifton Elementary

Lisa Dietz, Assistant Principal, Kaufman Elementary

After some comments by various board members, Mr. Hardy called the question. The motion requires a 2/3 vote for passage, motion failed on 6/6 vote.

On motion by Ms. Ballard, seconded by Mr. Hardy and approved, it was recommended to approve the conversion of administrative interns to assistant principals in the 18 elementary schools based on current personnel.

Mr. Bourne presented a report of Calcasieu Parish School Board state and federally funded grant personnel. The report shows the percentage of salary paid from each grant listed by employee. This was given for informational purposes and did not require a motion.

Mrs. Skylar Giardina presented the renewal of Property and Casualty Insurance. The total Casualty Insurance premium renewal will be \$677,867 an increase of \$29,540 and the total Property Insurance premium renewal will be \$1,283,625 a decrease of \$124,620 for an overall decrease in premiums.

On motion by Mr. Hayes, seconded by Mr. Roberts and approved, it was recommended to approve property and casualty coverage for 2015-2016 and reject uninsured/underinsured motorist coverage for 2015-2016 and give the superintendent or his designee permission to sign all renewal related contracts.

Mr. Bruchhaus presented the last item which was the sliding scale for eligibility as a retiree for health insurance. Since 2003, when an employee would leave the parish and subsequently return, they would start over on accumulating annual credit toward retiree insurance contributions. Staff recommends that employees returning to work for C.P.S.B. would receive credit for all years contributed to the C.P.S.B. health plan regardless of whether there is a break in service effective. This change aligns with procedures used by other school systems and the State of Louisiana and would help us to be more competitive when attracting former employees back to our district.

Mr. Duhon left the meeting at 6:12 p.m.

On motion by Ms. Ballard, seconded by Mr. Hayes and approved, it was recommended that the retiree participation schedule be approved and employees returning to work for C.P.S.B. would receive credit for all years contributed to the C.P.S.B. health plan regardless of whether there is a break in service, according to the retiree participation schedule.

There being no further business to discuss, on motion by Mr. Tarver and seconded by Ms. Ballard the committee adjourned the meeting at 6:20 p.m.

Wilfred Bourne  
Secretary

## ITEM 8 A

### LOUISIANA COMPLIANCE QUESTIONNAIRE (For Audit Engagements of Government Agencies)

May 18, 2015

Postlethwaite & Netterville, APAC  
8550 United Plaza Blvd., Suite 1001  
Baton Rouge, Louisiana 70809

In connection with your audit of our financial statements as of June 30, 2015 and for the year then ended for the purpose of expressing an opinion as to the fair presentation of our financial statements in accordance with accounting principles generally accepted in the United States of America, to assess our system of internal control as a part of your audit, and to review our compliance with applicable laws and regulations, we confirm, to the best of our knowledge and belief, the following representations. These representations are based on the information available to us as of June 30, 2015.

#### PART I. AGENCY PROFILE

1. Name and address of the organization.

Calcasieu Parish School Board  
Sales & Use Tax Dept.  
2439 Sixth Street  
Lake Charles, LA 70601

2. List names, addresses, and telephone numbers of entity officials. Include elected/appointed members of the governing board, chief executive and fiscal officer, and legal counsel.

A list of requested information is attached to this document.

3. Period of time covered by this questionnaire.

July 1, 2014- through June 30, 2015

4. The entity has been organized under the following provisions of the Louisiana Revised Statute(s) (R.S.) and, if applicable, local resolutions/ordinances.

The Calcasieu Parish School Board's Sales and Use Tax Department serves as the central tax collection agency through a series of duly executed agreements with local jurisdictions inclusive of all municipalities, law enforcement, police jury, and convention and visitors bureau.

5. Briefly describe the public services provided.



The school board provides elementary and secondary education for all children attending public schools in the parish.

6. Expiration date of current elected/appointed officials' terms.

12/31/2018

## **LEGAL COMPLIANCE**

### **PART II. PUBLIC BID LAW**

7. The provisions of the public bid law, R.S. Title 38:2211-2296, and, where applicable, the regulations of the Division of Administration, State Purchasing Office have been complied with:

- A) All public works purchases exceeding \$150,000 have been publicly bid.
- B) All material and supply purchases exceeding \$30,000 have been publicly bid.

Yes ☒ No ☐

### **PART III. CODE OF ETHICS LAW FOR PUBLIC OFFICIALS AND PUBLIC EMPLOYEES**

8. It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of R.S. 42:1101-1124.

Yes ☒ No ☐

9. It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of R.S. 42:1119.

Yes ☒ No ☐

### **PART IV. LAWS AFFECTING BUDGETING**

10. We have complied with the budgeting requirements of the Local Government Budget Act (R.S. 39:1301-15) R.S. 39:33, or R.S. 39:1331-1342, as applicable:

#### **A. Local Budget Act**

1. We have adopted a budget for the general fund and all special revenue funds (R.S. 39:1305).

2. The chief executive officer, or equivalent, has prepared a proposed budget that included a budget message, a proposed budget for the general fund and each special revenue fund, and a budget adoption instrument that specified the chief executive's authority to make budgetary amendments without approval of the governing authority. Furthermore, the proposed expenditures did not exceed estimated funds to be available during the period (R.S. 39:1305).

3. The proposed budget was submitted to the governing authority and made available for public inspection at least 15 days prior to the beginning of the budget year (R.S. 39:1306).

4. To the extent that proposed expenditures were greater than \$500,000, we have made the budget available for public inspection and have advertised its availability in our official journal. The advertisement included the date, time, and place of the public hearing on the budget. Notice has also been published certifying that all actions required by the Local Government Budget Act have been completed (R.S. 39:1307).

5. If required, the proposed budget was made available for public inspection at the location required by R.S. 39:1308.

6. All action necessary to adopt and finalize the budget was completed prior to the date required by state law. The adopted budget contained the same information as that required for the proposed budget (R.S. 39:1309).

7. After adoption, a certified copy of the budget has been retained by the chief executive officer or equivalent officer (R.S. 39:1309).

8. To the extent that proposed expenditures were greater than \$500,000, the chief executive officer or equivalent notified the governing authority in writing during the year when actual receipts plus projected revenue collections for the year failed to meet budgeted revenues by five percent or more, or when actual expenditures plus projected expenditures to year end exceeded budgeted expenditures by five percent or more (R.S. 39:1311).

9. The governing authority has amended its budget when notified, as provided by R.S. 39:1311. (Note, general and special revenue fund budgets should be amended, regardless of the amount of expenditures in the fund, when actual receipts plus projected revenue collections for the year fail to meet budgeted revenues by five percent or more; or when actual expenditures plus projected expenditures to year end exceed budgeted expenditures by five percent or more. State law exempts from the amendment requirements special revenue funds with anticipated expenditures of \$500,000 or less, and exempts special revenue funds whose revenues are expenditure-driven - primarily federal funds-from the requirement to amend revenues.)

Yes ☒ No ☐

#### **PART V. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING LAWS**

11. We have maintained our accounting records in such a manner as to provide evidence of legal compliance and the preparation of annual financial statements to comply with R.S. 24:513 and 515, and/or 33:463.

Yes ☒ No ☐

12. All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by R.S. 44:1, 44:7, 44:31, and 44:36.

Yes ☒ No ☐

13. We have filed our annual financial statements in accordance with R.S. 24:514, and 33:463 where applicable.

Yes ☒ No ☐

14. We have had our financial statements audited in a timely manner in accordance with R.S. 24:513.

Yes ☒ No ☐

#### **PART VI. MEETINGS**

15. We have complied with the provisions of the Open Meetings Law, provided in R. S. 42:11 through 42:28.

Yes ☒ No ☐

**PART VII. ASSET MANAGEMENT LAWS**

16. We have maintained records of our fixed assets and movable property records, as required by R.S. 24:515 and/or 39:321-332, as applicable.

Yes ☒ No ☐

**PART VIII. FISCAL AGENCY AND CASH MANAGEMENT LAWS**

17. We have complied with the fiscal agency and cash management requirements of R.S. 39:1211-45 and 49:301-327, as applicable.

Yes ☒ No ☐

**PART IX. DEBT RESTRICTION LAWS**

18. It is true we have not incurred any long-term indebtedness without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and R.S. 39:1410.60-1410.65.

Yes ☒ No ☐

19. We have complied with the debt limitation requirements of state law (R.S. 39:562).

Yes ☒ No ☐

20. We have complied with the reporting requirements relating to the Fiscal Review Committee of the State Bond Commission (R.S. 39:1410.62).

Yes ☒ No ☐

**PART X. REVENUE AND EXPENDITURE RESTRICTION LAWS**

21. We have restricted the collections and expenditures of revenues to those amounts authorized by Louisiana statutes, tax propositions, and budget ordinances.

Yes ☒ No ☐

22. It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, R.S. 14:138, and AG opinion 79-729.

Yes ☒ No ☐

23. It is true that no property or things of value have been loaned, pledged, or granted to anyone in violation of Article VII, Section 14 of the 1974 Louisiana Constitution.

Yes ☒ No ☐

**PART XI. QUESTIONS FOR SPECIFIC GOVERNMENTAL UNITS**

Tax Collectors

24. We have complied with the general statutory requirements of R.S. 47.

Yes ☒ No ☐

The previous responses have been made to the best of our belief and knowledge.

\_\_\_\_\_  
Secretary \_\_\_\_\_ Date

\_\_\_\_\_  
Treasurer \_\_\_\_\_ Date

\_\_\_\_\_  
President \_\_\_\_\_ Date

## ITEM 8 A

### LOUISIANA COMPLIANCE QUESTIONNAIRE (For Audit Engagements of Government Agencies)

May 18, 2015

Postlethwaite & Netterville, APAC  
8550 United Plaza Blvd., Suite 1001  
Baton Rouge, Louisiana 70809

In connection with your audit of our financial statements as of June 30, 2015 and for the year then ended for the purpose of expressing an opinion as to the fair presentation of our financial statements in accordance with accounting principles generally accepted in the United States of America, to assess our system of internal control as a part of your audit, and to review our compliance with applicable laws and regulations, we confirm, to the best of our knowledge and belief, the following representations. These representations are based on the information available to us as of June 30, 2015.

#### **PART I. AGENCY PROFILE**

1. Name and address of the organization.

Calcasieu Parish School Board  
P.O. Box 800, Lake Charles, LA 70602

2. List the population of the municipality or parish based upon the last official United States Census or most recent official census (municipalities and police juries only). Include the source of the information.

Student count: 32,546

- 3.. List names, addresses, and telephone numbers of entity officials. Include elected/appointed members of the governing board, chief executive and fiscal officer, and legal counsel.

A list of requested information is attached to this document.

4. Period of time covered by this questionnaire.

July 1, 2014 through June 30, 2015

- 5 The entity has been organized under the following provisions of the Louisiana Revised Statute(s) (R.S.) and, if applicable, local resolutions/ordinances.

6. Briefly describe the public services provided.

The school board provides elementary and secondary education for all children attending public schools in the parish.

7. Expiration date of current elected/appointed officials' terms.

12/31/2018

### **LEGAL COMPLIANCE**

#### **PART II. PUBLIC BID LAW**

The provisions of the public bid law, R.S. Title 38:2211-2296, and, where applicable, the regulations of the Division of Administration, State Purchasing Office have been complied with:

A) All public works purchases exceeding \$150,000 have been publicly bid.

B) All material and supply purchases exceeding \$30,000 have been publicly bid.

Yes [X] No [ ]

#### **PART III. CODE OF ETHICS LAW FOR PUBLIC OFFICIALS AND PUBLIC EMPLOYEES**

9. It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of R.S. 42:1101-1124.

Yes [X] No [ ]

10. It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of R.S. 42:1119.

Yes [X] No [ ]

#### **PART IV. LAWS AFFECTING BUDGETING**

11. We have complied with the budgeting requirements of the Local Government Budget Act (R.S. 39:1301-15) R.S. 39:33, or R.S. 39:1331-1342, as applicable:

##### **A. Local Budget Act**

1. We have adopted a budget for the general fund and all special revenue funds (R.S. 39:1305).

2. The chief executive officer, or equivalent, has prepared a proposed budget that included a budget message, a proposed budget for the general fund and each special revenue fund, and a budget adoption instrument that specified the chief executive's authority to make budgetary amendments without approval of the governing authority. Furthermore, the proposed expenditures did not exceed estimated funds to be available during the period (R.S. 39:1305).

3. The proposed budget was submitted to the governing authority and made available for public inspection at least 15 days prior to the beginning of the budget year (R.S. 39:1306).

4. To the extent that proposed expenditures were greater than \$500,000, we have made the budget available for public inspection and have advertised its availability in our official journal. The advertisement included the date, time, and place of the public hearing on the budget. Notice has also been published certifying that all actions required by the Local Government Budget Act have been completed (R.S. 39:1307).

5. If required, the proposed budget was made available for public inspection at the location required by R.S. 39:1308.

6. All action necessary to adopt and finalize the budget was completed prior to the date required by state

law. The adopted budget contained the same information as that required for the proposed budget (R.S. 39:1309).

7. After adoption, a certified copy of the budget has been retained by the chief executive officer or equivalent officer (R.S. 39:1309).

8. To the extent that proposed expenditures were greater than \$500,000, the chief executive officer or equivalent notified the governing authority in writing during the year when actual receipts plus projected revenue collections for the year failed to meet budgeted revenues by five percent or more, or when actual expenditures plus projected expenditures to year end exceeded budgeted expenditures by five percent or more (R.S. 39:1311).

9. The governing authority has amended its budget when notified, as provided by R.S. 39:1311. (Note, general and special revenue fund budgets should be amended, regardless of the amount of expenditures in the fund, when actual receipts plus projected revenue collections for the year fail to meet budgeted revenues by five percent or more; or when actual expenditures plus projected expenditures to year end exceed budgeted expenditures by five percent or more. State law exempts from the amendment requirements special revenue funds with anticipated expenditures of \$500,000 or less, and exempts special revenue funds whose revenues are expenditure-driven - primarily federal funds-from the requirement to amend revenues.)

Yes ☒ No ☐

#### **PART V. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING LAWS**

12. We have maintained our accounting records in such a manner as to provide evidence of legal compliance and the preparation of annual financial statements to comply with R.S. 24:513 and 515, and/or 33:463.

Yes ☒ No ☐

13. All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by R.S. 44:1, 44:7, 44:31, and 44:36.

Yes ☒ No ☐

14. We have filed our annual financial statements in accordance with R.S. 24:514, and 33:463 where applicable.

Yes ☒ No ☐

15. We have had our financial statements audited in a timely manner in accordance with R.S. 24:513.

Yes ☒ No ☐

#### **PART VI. MEETINGS**

16. We have complied with the provisions of the Open Meetings Law, provided in R. S. 42:11 through 42:28.

Yes ☒ No ☐

#### **PART VII. ASSET MANAGEMENT LAWS**

17. We have maintained records of our fixed assets and movable property records, as required by R.S. 24:515 and/or 39:321-332, as applicable.

Yes ☒ No ☐

#### **PART VIII. FISCAL AGENCY AND CASH MANAGEMENT LAWS**

18. We have complied with the fiscal agency and cash management requirements of R.S. 39:1211-45 and 49:301-327, as applicable.

Yes ☒ No ☐

#### **PART IX. DEBT RESTRICTION LAWS**

19. It is true we have not incurred any long-term indebtedness without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and R.S. 39:1410.60-1410.65.

Yes ☒ No ☐

20. We have complied with the debt limitation requirements of state law (R.S. 39:562).

Yes ☒ No ☐

21. We have complied with the reporting requirements relating to the Fiscal Review Committee of the State Bond Commission (R.S. 39:1410.62).

Yes ☒ No ☐

#### **PART X. REVENUE AND EXPENDITURE RESTRICTION LAWS**

22. We have restricted the collections and expenditures of revenues to those amounts authorized by Louisiana statutes, tax propositions, and budget ordinances.

Yes ☒ No ☐

23. It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, R.S. 14:138, and AG opinion 79-729.

Yes ☒ No ☐

24. It is true that no property or things of value have been loaned, pledged, or granted to anyone in violation of Article VII, Section 14 of the 1974 Louisiana Constitution.

Yes ☒ No ☐

#### **PART XI. QUESTIONS FOR SPECIFIC GOVERNMENTAL UNITS**

##### **School Boards**

25. We have complied with the general statutory, constitutional, and regulatory provisions of the Louisiana Department of Education, R.S. 17:51-401.

Yes ☒ No ☐

26. We have complied with the regulatory circulars issued by the Louisiana Department of Education that govern the Minimum Foundation Program.

Yes ☒ No ☐

27. We have, to the best of our knowledge, accurately compiled the performance measurement data contained in the following schedules and recognize that your agreed-upon procedures will be applied to such schedules and performance measurement data:

Parish school boards are required to report, as part of their annual financial statements, measures of performance. These performance indicators are found in the supplemental schedules:



- Schedule 1, General Fund Instructional and Support Expenditures and Certain Local Revenue Sources
- Schedule 2, Education Levels of Public School Staff
- Schedule 3, Number and Type of Public Schools
- Schedule 4, Experience of Public Principals, Assistant Principals, and Full-time Classroom Teachers
- Schedule 5, Public School Staff Data: Average Salaries
- Schedule 6, Class Size Characteristics
- Schedule 7, Louisiana Educational Assessment Program (LEAP)
- Schedule 8, Graduation Exit Examination (GEE)
- Schedule 9, iLEAP Tests

Yes ☒ No ☐

\_\_\_\_\_  
Secretary \_\_\_\_\_ Date

\_\_\_\_\_  
Treasurer \_\_\_\_\_ Date

\_\_\_\_\_  
President \_\_\_\_\_ Date



# Calcasieu Parish School Board

BUILDING FOUNDATIONS FOR THE FUTURE

Karl Bruchhaus, Superintendent

TO: Board Members

FROM: Wilfred Bourne 

ITEM 8 B

DATE: June 1, 2015

SUBJECT: 2015-2016 Special Revenue Funds Proposed Original Budget

Projected revenues and other sources of funds for 2015-2016 Special Revenue Funds are \$55,652,016 a decrease of \$1,388,903 from the 2014-2015 Revised budget. Expenditures and other uses of funds are \$56,038,388, a decrease of \$1,177,531, with a projected deficit of \$386,372, all in School Food Services.

Major changes involve adjustments to grants from authorizing agencies:

	<u>2015-2016</u> <u>Original</u>	<u>2014-2015</u> <u>Revised</u>	<u>Change</u> <u>+ (-)</u>	<u>Surplus/</u> <u>(Deficit)</u>
Vocational Education	\$ 386,908	\$ 386,908	\$ --	
Teacher Incentive Fund (TIF)	\$11,068,405	\$11,068,405	\$ --	
I.D.E.A. (Special Education)	\$11,806,477	\$11,806,477	\$ --	
I.A.S.A. (Title)	\$10,341,518	\$11,341,518	\$ (1,000,000)	
Headstart	\$ 3,698,218	\$ 3,698,218	\$ --	
SRCL Literary Grant	\$ 1,374,892	\$ 1,374,892	\$ --	
School Food Service	\$12,691,598	\$12,675,865	\$ 15,733	\$ (386,372)
Other Funds:				
Workforce Investment Act	\$ 127,000	\$ 127,504	\$ (504)	
LA4 Pre-K	\$ 3,600,000	\$ 3,608,321	\$ (8,321)	
Assistive Technology Grant	\$ 220,000	\$ 228,571	\$ (8,571)	
Jag/LA Employment	\$ 95,000	\$ 95,747	\$ (747)	
Early Childhood	\$ 170,000	\$ 170,395	\$ (395)	
Math & Science	\$ 0	\$ 384,848	\$ (384,848)	
Miscellaneous	\$ 72,000	\$ 73,250	\$ (1,250)	
<b>TOTAL</b>	<b>\$55,652,016</b>	<b>\$57,040,919</b>	<b>\$ (1,388,903)</b>	<b>\$ (386,372)</b>

School Food Services is the largest of the Special Revenue Funds with projected revenues and other sources of funds of \$12,691,598, an increase of \$15,733, from the 2014-2015 revised budget.

*Building Foundations for the Future*

Changes include:

Revenues and Other Sources

- Local revenues - increase of \$17,250 for summer feeding and adult lunches.
- Federal revenues - decrease of \$1,517 for USDA commodities.

Expenditures and Other Uses

- Purchased Tech. Services - increase of \$31,788 for software upgrades
- Cafeteria Equipment - increase of \$200,000 for purchasing 3 freezers
- New Vehicles - decrease of \$2,500-bought new delivery truck in PY but  
buying used vans for satellite delivery in FY16

The Food Services Fund is projecting a deficit of \$386,372, leaving a fund balance of \$1,724,338, or 13.59% of projected revenues.

**CALCASIEU PARISH SCHOOL BOARD  
SPECIAL REVENUE FUNDS  
PROPOSED ORIGINAL BUDGET  
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
FOR THE YEAR ENDED JUNE 30, 2016**

											Total Proposed Original Special Revenue Budget 2015-2016
<b>Revenues</b>											
Parish sources:											
Interest earned											11,000
Other parish sources											20,250
Food services income											1,235,000
Federal revenues											52,802,918
Equalization											382,848
Total Revenues											54,452,016
<b>Expenditures</b>											
Instruction:											
Regular programs											3,818,074
Special and other education programs											16,195,554
Vocational education programs											319,974
Other programs											33,779
Adult continuing education programs											-
Total Instructional											20,367,381
Support Services:											
Student services											4,662,187
Instructional staff support											14,929,495
General administration											1,000
School administration											616,096
Business services											1,749,482
Plant services											86,094
Student transportation											433,992
Central services											53,343
Total Support Services											22,531,689
Food services											13,139,318
Total expenditures											56,038,388
<b>Excess (Deficiency) of Revenues Over Expenditures</b>											(1,586,372)
<b>Other Financing Sources (Uses)</b>											
Transfers in											
Total Other Financing Sources (Uses)											1,200,000
<b>Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses</b>											(386,372)
<b>Fund Balance at Beginning of Year</b>											2,110,710
<b>Fund Balance at End of Year</b>											1,724,338

(See next  
page for detail)

**CALCASIEU PARISH SCHOOL BOARD  
SPECIAL REVENUE FUNDS  
PROPOSED ORIGINAL BUDGET  
FOR THE YEAR ENDED JUNE 30, 2016**

FOR THE YEAR ENDED JUNE 30, 2016													
✓													
Revenues													
Federal & State sources:													
Federal revenues													
Total Revenues													
Expenditures													
Current:													
Instruction:													
Regular programs													
Special and other education programs													
Vocational education programs													
Other programs													
Total Instruction:													
Support Services:													
Student services													
Instructional staff support													
Business services													
Plant services													
Student transportation													
Total Support Services:													
Total Expenditures													
Excess (Deficiency) of Revenues Over Expenditures													
Other Financing Sources (Uses)													
Operating Transfers In													
Total Other Financing Sources (Uses)													
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses													
Fund Balance at Beginning of Year													
Fund Balance at End of Year													

**CALCASIEU PARISH SCHOOL BOARD  
SCHOOL FOOD SERVICES FUND  
PROPOSED SPECIAL REVENUE ORIGINAL BUDGET FOR YEAR 2015-2016  
WITH COMPARATIVE AMOUNTS**

ITEM OR DESCRIPTION	2014-2015					2015-16		VARIANCE
	ACTUAL 2009-2010	ACTUAL 2010-2011	ACTUAL 2011-2012	ACTUAL 2012-2013	ACTUAL 2013-2014	PROPOSED REVISED BUDGET #1	PROPOSED ORIGINAL BUDGET	
<b>LOCAL REVENUE</b>								
INTEREST INCOME	\$ 281	\$ 729	\$ 10,512	\$ 11,381	\$ 7,185	\$ 11,000	\$ 11,000	\$ -
PUPIL BREAKFAST	567,184	415,359	439,977	366,679	128,837	135,000	135,000	-
PUPIL LUNCHES	1,391,426	1,211,300	987,639	761,563	926,721	900,000	900,000	-
ADULT BREAKFAST	53,763	33,624	91,736	59,090	13,044	15,000	15,000	-
ADULT LUNCHES	288,693	178,750	42,660	42,942	125,533	132,000	130,000	(2,000)
MILK SOLD	31,241	9,964	98,626	56,953	7,028	7,000	7,000	-
ONLINE FEES	-	-	17,303	18,684	16,733	19,000	19,000	-
SUMMER FEEDING	-	-	-	-	48,906	30,000	48,000	18,000
MISCELLANEOUS	4,839	69,158	4,136	10,464	1,333	-	1,250	1,250
<b>TOTAL LOCAL REVENUE</b>	<b>2,337,427</b>	<b>1,918,884</b>	<b>1,692,589</b>	<b>1,327,756</b>	<b>1,275,320</b>	<b>1,249,000</b>	<b>1,266,250</b>	<b>17,250</b>
<b>STATE REVENUE</b>								
MFP / EQUALIZATION	382,848	382,848	382,848	382,848	382,848	382,848	382,848	-
<b>FEDERAL REVENUE</b>								
FEDERAL SECTION 11	\$ 6,159,038	\$ 6,160,789	\$ 7,078,624	\$ 6,578,007	\$ 6,467,871	\$ 5,700,000	\$ 5,700,000	\$ -
FEDERAL SECTION 4	1,025,911	995,540	-	-	-	900,000	900,000	-
FEDERAL BREAKFAST	2,437,136	2,486,888	2,418,474	2,191,188	2,218,251	2,300,000	2,300,000	-
FEDERAL SNACKS	26,549	23,171	45,689	67,596	81,222	75,000	75,000	-
U.S.D.A. COMMODITIES	799,019	310,735	1,243,758	775,615	706,413	711,517	710,000	(1,517)
FRUIT AND VEG REIMBURSEMENT	-	-	-	-	3,079	2,500	2,500	-
MENU CERTIFICATION REIMBURSEMENT	-	-	-	144,283	165,304	155,000	155,000	-
COMMODITY STORAGE REIMBURSEMENT	-	-	-	-	119,077	-	-	-
<b>TOTAL FEDERAL REVENUE</b>	<b>10,447,653</b>	<b>9,977,123</b>	<b>10,786,545</b>	<b>9,756,689</b>	<b>9,761,217</b>	<b>9,844,017</b>	<b>9,842,500</b>	<b>(1,517)</b>
<b>OTHER SOURCES</b>								
GENERAL FUND CONTRIBUTION	4,300,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	-
<b>TOTAL REVENUE AND OTHER SOURCES</b>	<b>17,467,928</b>	<b>13,478,855</b>	<b>14,061,982</b>	<b>12,667,293</b>	<b>12,619,385</b>	<b>12,675,865</b>	<b>12,691,598</b>	<b>15,733</b>
<b>EXPENDITURES</b>								
SAL DIRECTOR FOOD SERVICES	\$ 82,639	\$ 84,656	\$ 82,639	\$ 83,438	\$ 83,342	\$ 84,505	\$ 84,505	\$ -
SAL CLERICAL STAFF	133,690	101,793	111,226	116,523	114,202	114,362	114,362	-
SAL LUNCH ROOM SUPERVISORS	1,029,394	1,026,818	1,126,137	1,152,433	1,082,636	1,012,500	1,012,500	-
SAL CAFETERIA WORKERS	4,287,261	3,066,745	2,908,623	3,052,937	2,475,291	2,588,250	2,588,250	-
SAL SYSTEM ANALYST/SUPERVISOR	-	-	-	-	-	-	-	-
SAL DRIVERS AND WAREHOUSE	349,070	320,604	280,676	289,191	285,720	287,265	287,265	-
SAL ACCOUNTANT	-	29,696	47,691	48,921	49,155	50,520	50,520	-
SUBSTITUTES	157,461	131,785	266,607	315,281	429,285	406,130	406,130	-
OVERTIME	56,539	25,071	32,506	10,504	11,330	12,000	12,000	-
HEALTH/LIFE INSURANCE	702,114	593,657	625,865	630,778	603,612	636,583	637,000	(417)
MEDICARE	75,644	59,116	61,011	63,660	56,455	60,061	60,100	(39)
TEACHERS RETIREMENT	820,631	875,603	1,008,841	1,071,283	1,032,892	1,206,186	1,206,200	(14)
PLAN A RETIREMENT	12,562	11,233	13,734	20,604	20,995	20,913	21,000	(87)
SCHOOL EMPLOYEES/OTHER RETIREMENT	18,066	19,838	22,549	22,855	25,130	37,615	38,000	(385)
WORKERS COMPENSATION	506,711	583,493	722,653	739,723	656,733	588,625	590,000	(1,375)
SICK LEAVE SEVERANCE	29,488	20,128	26,716	9,637	13,535	15,180	10,000	5,180
ANNUAL LEAVE SEVERANCE	-	-	54,174	290	-	4,500	5,000	(500)
AUDIT FEE	25,600	-	-	-	-	-	-	-

**CALCASIEU PARISH SCHOOL BOARD  
SCHOOL FOOD SERVICES FUND  
PROPOSED SPECIAL REVENUE ORIGINAL BUDGET FOR YEAR 2015-2016  
WITH COMPARATIVE AMOUNTS**

ITEM OR DESCRIPTION	2014-2015					2015-16		VARIANCE
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROPOSED REVISED BUDGET #1	PROPOSED ORIGINAL BUDGET	
	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014			
PURCH SERV TECHNOLOGY SERVICES								
BANKING FEES	2,794	2,580	18,940	-	46,905	49,200	80,988	(31,788)
WATER/SEWAGE	4,819	5,474	5,404	20,209	20,400	5,500	5,500	-
GARBAGE PICK-UP	55,818	27,216	27,565	5,098	426	500	500	-
PURCH SERV-R/U OF EQUIP	-	-	6,992	27,566	27,216	28,000	28,000	-
PEST CONTROL	11,000	11,000	11,000	1,223	1,685	-	-	-
RENTAL OF COPIER	-	3,969	4,740	11,000	6,169	11,000	11,000	-
DISHWASHER RENTAL	113,102	109,217	102,118	5,587	107,571	6,300	6,300	-
TELEPHONE/POSTAGE	14,732	498	-	104,829	155	105,000	105,000	-
PRINTING AND ADVERTISING	-	139	1,966	241	155	350	350	-
FOOD SVC MGMT	-	137,293	-	2,077	2,100	2,500	2,500	-
TRAVEL	3,607	2,130	5,690	-	-	-	-	-
COMMODITY STORAGE	64,561	58,253	72,978	6,863	7,579	7,000	7,000	-
SUPPLIES OFFICE	29,599	41,835	4,641	119,077	59,170	-	-	-
MAINTENANCE/REPAIR	363,160	282,771	16,503	8,859	7,738	10,000	10,000	-
VEHICLE MAINTENANCE	-	1,284	1,393	5,170	4,489	5,000	5,000	-
KITCHEN SUPPLIES	273,394	181,869	228,158	-	219,354	500	500	-
SMALL EQUIPMENT	38,197	21,326	141,765	204,905	30,171	314,000	314,000	-
TECH SUPPLIES	-	11,475	-	76,062	38,478	59,000	59,000	-
NATURAL GAS/BOTTLED GAS	81,985	66,592	56,639	158,353	-	28,000	28,000	-
ELECTRICITY	78,714	101,721	86,371	47,683	-	-	-	-
GASOLINE	18,006	19,743	18,667	65,078	-	-	-	-
FOOD EXPENSE	6,041,095	3,235,107	3,587,805	15,928	18,337	16,000	16,000	-
COMMODITY EXPENSE	799,019	310,735	1,243,758	3,718,887	3,756,480	4,129,300	4,129,000	300
CAFETERIA EQUIPMENT	-	990,387	-	775,615	706,413	751,520	752,000	(480)
FURNITURE/FIXTURES	110,706	-	240,695	6,500	-	-	-	-
NEW VEHICLES	-	28,853	-	40,350	105,140	32,500	232,500	(200,000)
TECHNOLOGY - SOFTWARE	-	-	-	-	-	-	-	-
MISCELLANEOUS EXPENSES (Commodity Store	-	125,385	-	-	45,000	102,500	100,000	2,500
INTEREST EXPENSE	-	-	-	-	-	-	-	-
PRINCIPAL PAYMENTS	-	-	-	-	156,706	62,000	62,000	-
TOTAL EXPENDITURES	16,391,188	12,727,088	13,275,436	13,055,218	12,318,995	12,850,865	13,077,970	(227,105)
EXCESS OF REVENUE OVER (UNDER)								
EXPENDITURES	1,076,740	751,767	786,546	(387,926)	300,390	(175,000)	(386,372)	(211,372)
FUND BALANCE, JULY 1	523,185	1,599,925	2,351,692	3,138,238	2,750,313	2,285,710	2,110,710	(175,000)
FUND BALANCE, JUNE 30	\$ 1,599,925	\$ 2,351,692	\$ 3,138,238	\$ 2,750,313	\$ 3,050,703	\$ 2,110,710	\$ 1,724,338	\$ (386,372)

## Coach Clyde Wilkins, Sr.

Coach Clyde Wilkins, Sr. is a 1965 graduate of W.O. Boston High School and was an avid basketball player where he helped capture a 3A State Championship in 1964, under the leadership of Coach Theodore Williams.

After graduation, he enrolled in Grambling State University on an athletic scholarship. He was enrolled there for about two months and then made the decision to further his education at Peru State College in Omaha, Nebraska. He was under the leadership of Coach Jack McIntire.

Coach Wilkins was instrumental in recruiting several of his friends to Peru State College; Coach Roosevelt Washington and Coach Gordon Thompson excelled there. Coach Wilkins graduated from Peru State on May 29, 1971.

In September 1971, he began his coaching career at LaGrange High School. He was an assistant basketball coach until 1973. Next, he was the head basketball coach at Mossville Middle from 1973-1975. He then returned to coaching on the high school level at Marion High School in 1976 until 1983. In 1984, Marion High School merged with Washington High School and became Washington-Marion Magnet High School, and Coach Wilkins became the head boys' basketball coach. In 1987, his team captured the 3A State Championship title, and he was named "Coach of the Year". He then set his goal to win 400 games, and in 1997 he captured his 400<sup>th</sup> victory.

Throughout his basketball coaching career, he enjoyed coaching many very talented athletes, and captured many district championships. With a record of 406 wins and 106 losses, Coach Wilkins achieved winning seasons every year (with the exception of one) of his coaching career. He retired from coaching in 2002, but has been fully intertwined in athletics at Washington-Marion.



We, the undersigned (constituents of District 2), petition the Calcasieu Parish School Board to name the Washington-Marion Magnet High School boys' gymnasium the "Coach Clyde Wilkins Gymnasium".

There are sufficient reasons why this action should take place. Coach Wilkins has worked for the Calcasieu Parish school system for 40+ years, has gained 400+ wins during his tenure as coach in boys' basketball in the Southwest La. Area, and received the following accolades:

State Championship-1987

Class 3A Coach of the Year-1987

District 4-3A Coach of the Year-1987

District 4-4A Coach of the Year-1992, 1993, 1994, 1995, 1999

District 5-3A Coach of the Year-1998

Name	Address	Signature	Date
1. <i>Pat Shelton</i>	<i>647 S. Franklin</i>	<i>Patsy R. Shelton</i>	<i>4-29</i>
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			

We, the undersigned (constituents of District 2), petition the Calcasieu Parish School Board to name the Washington-Marion Magnet High School boys' gymnasium the "Coach Clyde Wilkins Gymnasium".

There are sufficient reasons why this action should take place. Coach Wilkins has worked for the Calcasieu Parish school system for 40+ years, has gained 400+ wins during his tenure as coach in boys' basketball in the Southwest La. Area, and received the following accolades:

State Championship-1987  
 Class 3A Coach of the Year-1987  
 District 4-3A Coach of the Year-1987  
 District 4-4A Coach of the Year-1992, 1993, 1994, 1995, 1999  
 District 5-3A Coach of the Year-1998

Name	Address	Signature	Date
1. Amy Johnson	1609 Greenwood St	Amy Johnson	5/5/2015
2. Samantha Steem	319 Maryn St	Samantha Steem	5/5/2015
3. Naufica Hunter	1920 4th St	Naufica Hunter	5/5/15
4. Elizabeth Jones	1920 4th St	Elizabeth Jones	5/5/15
5. Ella Lewis	2409 Griffin St	Ella Lewis	5/5/15
6. Valleen Valler	3433 W. Parker St	Valleen Valler	5/5/15
7. Althea Guillory	1530 N. Grace St	Althea Guillory	5/5/15
8. Bernice Guillory	1530 N. Grace St	Bernice Guillory	5/5/15
9. Gabriel Joseph	1904 Fitzgerald St	Gabriel Joseph	5/5/15
10. Carl Gray	1508 Augustus St	Carl Gray	5/6/15
11. Harmony Williams	2725 Mary St	Harmony Williams	5/6/15
12. Calvin Williams	2725 Mary St	Calvin Williams	5/6/15
13. Chamica Williams	2725 Mary St	Chamica Williams	5/6/15
14. Jessica Donato	3619 Tx St Apt 195	Jessica Donato	5/6/15
15. Natasha Donato	1901 Theriot St	Natasha Donato	5/6/15
16. Candace Caesar	"	Candace Caesar	5/6/15
17. Antoinette Thomas	"	Antoinette Thomas	5/6/15
18. Lenore Spain	1400 11th St	Lenore Spain	5/7/15
19. Charles Cook	5123 Elliott Rd.	Charles Cook	5/8/15
20. Charles Wood Jr	330 North Louisiana Ave	Charles Wood Jr	5/8/15

We, the undersigned (constituents of District 2), petition the Calcasieu Parish School Board to name the Washington-Marion Magnet High School boys' gymnasium the "Coach Clyde Wilkins Gymnasium".

There are sufficient reasons why this action should take place. Coach Wilkins has worked for the Calcasieu Parish school system for 40+ years, has gained 400+ wins during his tenure as coach in boys' basketball in the Southwest La. Area, and received the following accolades:

State Championship-1987

Class 3A Coach of the Year-1987

District 4-3A Coach of the Year-1987

District 4-4A Coach of the Year-1992, 1993, 1994, 1995, 1999

District 5-3A Coach of the Year-1998

Name	Address	Signature	Date
1. John Gathace	2504 Blackhawk	John Gathace	5-2-15
2. Dora Kennison	1101 Athol St.	Dora Kennison	5/2/15
3. John B. Smead	909 N. Alice	John B. Smead	5-2-15
4. Gathin McDowell	909 N. Alice	Gathin McDowell	5-2-15
5. Donald J. Smead	1112 ATHOLEE	Donald J. Smead	5/2/15
6. Herman H. Mays	2712 Pines St.	Herman H. Mays	5-2-15
7. Karley Picou	1448 Cathy St	Karley Picou	5-2-15
8. Norma Berry	2905 Donatell St	Norma Berry	5/2/15
9. Robert Lee Owens	2809 Guina	Robert Lee Owens	5/2/15
10. Linda Celler	939 Cathy	Linda Celler	5-2-15
11. J. F. T.	917 N. Alice	J. F. T.	5-2-15
12. Sharon Jackson	2720 Alice St	Sharon Jackson	5-2-15
13. Melanie Jackson	2720 Alice St	Melanie Jackson	5-2-15
14. Connie V. Kuter	2712 Pines St	Connie V. Kuter	5-2-15
15. Tommy Mumford	901 N. Alice St	Tommy Mumford	5/2/15
16. Tracy Mumford	901 N. Alice St	Tracy Mumford	5/2/15
17. Geraldine Hardy	2824 Donatell St.	Geraldine Hardy	5/2/15
18. Fredman Hardy	2824 Donatell St.	Fredman Hardy	5/2/15
19. Romane Lewis	2103 3 <sup>rd</sup> street	Romane Lewis	5/2/15
20. Quajie Rauter	2808 Donatell St	Quajie Rauter	5/2/15

We, the undersigned (constituents of District 2), petition the Calcasieu Parish School Board to name the Washington-Marion Magnet High School boys' gymnasium the "Coach Clyde Wilkins Gymnasium".

There are sufficient reasons why this action should take place. Coach Wilkins has worked for the Calcasieu Parish school system for 40+ years, has gained 400+ wins during his tenure as coach in boys' basketball in the Southwest La. Area, and received the following accolades:

State Championship-1987  
 Class 3A Coach of the Year-1987  
 District 4-3A Coach of the Year-1987  
 District 4-4A Coach of the Year-1992, 1993, 1994, 1995, 1999  
 District 5-3A Coach of the Year-1998

Name	Address	Signature	Date
1. Kimberly L. Evans	1308 N. Grace	Kimberly L. Evans	5/2/2015
2. LARRY P. MILLER	2611 Pineview	Larry P. Miller	5/2/15
3. Chris Evans	1308 N. Grace	Chris Evans	5/2/15
4. Constance Mayo	1104 Athalee St	Constance Mayo	5/2/15
5. Nicole LaVerne	2729 Comeaux	Nicole LaVerne	5-2-15
6. Gloria LaVerne	2724 Comeaux	Gloria LaVerne	5-2-15
7. Donna Gallien	1329 Cathy	Donna Gallien	5-2-15
8. Ernest McCarty	1005 Cathy St	E. L. McCarty	5-2-15
9. Ananda McIntyre	2617 Moeling	Ananda McIntyre	5-2-15
10. Olivia L. Robinson	804 N. Grace St.		
11. Cliff Callan			
12. James McIntyre	2617 Moeling St.	James McIntyre	5-2-15
13. Christine Miller	2611 Pineview	Christine Miller	5-2-15
14. Pauline Jefferson	2732 Alice St	Pauline Jefferson	5-2-2015
15. Alvin C. Jefferson	2732 Alice St.	Alvin C. Jefferson	5/2/2015
16. Robert Campbell	2700 Pineview	Robert Campbell	5-2-2015
17. Henry George Spaley	1305 ATHALEE ST.	Henry George Spaley	5-2-2015
18. Patricia Paul	2735 Hwy. St.	Patricia Paul	5/2/15
19. Shubert Davis	2520 Poet St.	Shubert Davis	5/2/15
20. Travenus Strong	2004 Katherine St	Travenus Strong	5/2/15

We, the undersigned (constituents of District 2), petition the Calcasieu Parish School Board to name the Washington-Marion Magnet High School boys' gymnasium the "Coach Clyde Wilkins Gymnasium".

There are sufficient reasons why this action should take place. Coach Wilkins has worked for the Calcasieu Parish school system for 40+ years, has gained 400+ wins during his tenure as coach in boys' basketball in the Southwest La. Area, and received the following accolades:

State Championship-1987  
 Class 3A Coach of the Year-1987  
 District 4-3A Coach of the Year-1987  
 District 4-4A Coach of the Year-1992, 1993, 1994, 1995, 1999  
 District 5-3A Coach of the Year-1998

Name	Address	Signature	Date
1. Rev. Cynthia Simpson			
2. David Nickerson	941 Cathy St.	David Nickerson	5/2/15
3. Charlotte A. Grindy	2422 Poplar St.	Charlotte A. Grindy	5/2/15
4. J. J. Huley	2805 Fitzwilder Road	J. J. Huley	5-2-15
5. Michael T. Smith	1436 Carney	Michael T. Smith	5-2-15
6. James J. Jones	2501 BLACK SL D		
7. Mary Williams	2735 GUY ST	Mary Williams	5-2-15
8. John W. Wicks	2527 Meade	John W. Wicks	5-2-15
9. Trane Strong	909 Athlete 44665	Trane Strong	5-2-15
10. Karen Hardy	1448 Cathy St	Karen Hardy	5-2-15
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			

We, the undersigned (constituents of District 2), petition the Calcasieu Parish School Board to name the Washington-Marion Magnet High School boys' gymnasium the "Coach Clyde Wilkins Gymnasium".

There are sufficient reasons why this action should take place. Coach Wilkins has worked for the Calcasieu Parish school system for 40+ years, has gained 400+ wins during his tenure as coach in boys' basketball in the Southwest La. Area, and received the following accolades:

State Championship-1987  
 Class 3A Coach of the Year-1987  
 District 4-3A Coach of the Year-1987  
 District 4-4A Coach of the Year-1992, 1993, 1994, 1995, 1999  
 District 5-3A Coach of the Year-1998

Name	Address	Signature	Date
1. <u>Retha Easton</u>	<u>6006 Booker St.</u>	<u>Retha Easton</u>	<u>4/15/15</u>
2. <u>Megan Clemmons Foxall</u>	<u>1102 Simons St</u>	<u>Megan Clemmons Foxall</u>	<u>4/15/15</u>
3. <u>Eddie White</u>	<u>1120 Athol St</u>	<u>Eddie White</u>	<u>4/15/15</u>
4. <u>Wendell Celestine</u>	<u>1120 Athol St</u>	<u>Wendell Celestine</u>	<u>4/15/15</u>
5. <u>Carol Holts</u>	<u>2806 Pineview</u>	<u>Carol Holts</u>	<u>4/15/15</u>
6. <u>Robin Turner</u>	<u>1913 Mill St</u>	<u>Robin Turner</u>	<u>4/15/15</u>
7. <u>Raven Dobbins</u>	<u>2130 Brooks St</u>	<u>Raven Dobbins</u>	<u>4/15/15</u>
8. <u>Cary Chané</u>	<u>1800 Courtney St</u>	<u>Cary Chané</u>	<u>4/15/15</u>
9. <u>Denzel Payne</u>	<u>319 Carpenter Ln</u>	<u>Denzel Payne</u>	<u>4/15/15</u>
10. <u>Chris. Carmonite</u>	<u>1336 N. Booker</u>	<u>Chris. Carmonite</u>	<u>4/15/15</u>
11. <u>Morgan Sosa</u>	<u>1913 Mill St</u>	<u>Morgan Sosa</u>	<u>4/15/15</u>
12. <u>Janet Woodard</u>	<u>1258 Leblanc Ave, Apt. B</u>	<u>Janet Woodard</u>	<u>04/15/15</u>
13. <u>Nelika Helgutt</u>	<u>913 Lake St</u>	<u>Nelika Helgutt</u>	<u>4/15/15</u>
14. <u>Cynthia Smith</u>	<u>728 N. Adams St</u>	<u>Cynthia Smith</u>	<u>4/15/15</u>
15. <u>Robert McSwain</u>	<u>2415 Hwy 397</u>	<u>Robert McSwain</u>	<u>4-16-15</u>
16. <u>Terrika Carter</u>	<u>913 N. Alice St</u>	<u>Terrika Carter</u>	<u>4-16-15</u>
17. <u>Wilford Carter</u>	<u>913 N. Alice St</u>	<u>Wilford Carter</u>	<u>4-17-15</u>
18. <u>Theresa Green</u>	<u>1111 Junior St</u>	<u>Theresa Green</u>	<u>4-17-15</u>
19. <u>Joelyn Addison</u>	<u>644 N. JAK St.</u>	<u>Joelyn Addison</u>	<u>4-17-15</u>
20. <u>Viola Wallis</u>	<u>435 T. Gordon Woods Dr.</u>	<u>Viola Wallis</u>	<u>4/18/15</u>

We, the undersigned (constituents of District 2), petition the Calcasieu Parish School Board to name the Washington-Marion Magnet High School boys' gymnasium the "Coach Clyde Wilkins Gymnasium".

There are sufficient reasons why this action should take place. Coach Wilkins has worked for the Calcasieu Parish school system for 40+ years, has gained 400+ wins during his tenure as coach in boys' basketball in the Southwest La. Area, and received the following accolades:

State Championship-1987  
 Class 3A Coach of the Year-1987  
 District 4-3A Coach of the Year-1987  
 District 4-4A Coach of the Year-1992, 1993, 1994, 1995, 1999  
 District 5-3A Coach of the Year-1998

*We Love Coach Clyde*

Name	Address	Signature	Date
1. Stacey Ardan	1421 7th St.	Stacey Ardan	4/18
2. Dedrick Richmond	1901 Mill St	Dedrick Richmond	4-18
3. Heenan Miller	1901 Mill St	Heenan Miller	4-18
4. Hannah Wybor	2012 Blackwell St	Hannah Wybor	4-18
5. Cynthia Charles	1806 Katherine St	Cynthia Charles	4-20
6. Rev ROSS GREEN	1111 N JUNIOR ST	Rev Ross Green	4-20
7. Lillian Stevens	2715 Guy St	Lillian Stevens	4-20
8. Archery Stevens	2715 Guy St	Archery Stevens	4/20
9. Melvin L. COOK	832 N. Goss Blvd	Melvin L. Cook	4-20
10. Michael Sevier	418 W. Oak Ln	Michael Sevier	4-20
11. Kathy Strong	909 Athalee St	Kathy Strong	4/20/15
12. Travane Strong	909 Athalee St	Travane Strong	4/20/15
13. Travene Strong	2004 Katherine	Travene Strong	4/20/15
14. Shaka Strong	909 Athalee St	Shaka Strong	4/20/15
15. Mariah Sterling	2010 Griffin Street	Mariah Sterling	4/20/15
16. Clarence Lewis	Cl	Cl	4/20/15
17. Annie Simier	806 Williams	Annie Simier	4/20/15
18. Jacoby Hooker	3225 17th St.	Jacoby Hooker	4/20
19. Katherine L. Hooker	2775 Caribou	Katherine L. Hooker	4/20
20. Margene Robinson	1800 Cartney St	Margene Robinson	4/20

We, the undersigned (constituents of District 2), petition the Calcasieu Parish School Board to name the Washington-Marion Magnet High School boys' gymnasium the "Coach Clyde Wilkins Gymnasium".

There are sufficient reasons why this action should take place. Coach Wilkins has worked for the Calcasieu Parish school system for 40+ years, has gained 400+ wins during his tenure as coach in boys' basketball in the Southwest La. Area, and received the following accolades:

State Championship-1987  
 Class 3A Coach of the Year-1987  
 District 4-3A Coach of the Year-1987  
 District 4-4A Coach of the Year-1992, 1993, 1994, 1995, 1999  
 District 5-3A Coach of the Year-1998

Name	Address	Signature	Date
1. Jackie Brown	2321 Elaine	Jackie Brown	4-18-2015
2. Brenda Owens	2809 Gunn	Brenda Owens	4-21-2015
3. Yolanda Dubu	110 South Blake	Yolanda Dubu	4/21/15
4. Brenda J. Cook	872 N. Coos <sup>ALA</sup>	Brenda J. Cook	4/21/15
5. Rachel Taylor	2800 Pineview St.	Rachel Taylor	4/21/15
6. KERNIST JACOB	3433 Katherine LAKE CHARLES LA.	Kernist Jacob	4-22-15
7. Pamela Vailan	518 Blake St.	Pamela Vailan	4-22-15
8. Jacquelyn Harker	3225 17th St	Jacquelyn Harker	4/22/15
9. Hadeisha Bnd	1007 N. Coos Blvd	Hadeisha Bnd	4/22/15
10. Bonnie Syas	124 N. Franklin	Bonnie Syas	4/23/15
11. Yvonne Chachere	1113 N. Simms	Yvonne Chachere	4/23/15
12. Melares Richard	1009 N. Junior	Melares Richard	4/24/15
13. Larry Knatt	1107 N. Junior	Larry Knatt	4-24-15
14. Odessa Fontenot	1021 Wendell St	Odessa Fontenot	4-24-15
15. Wilbur Fontenot	1021 Wendell St	Wilbur Fontenot	4/24/15
16. Jacquelyn Harker	3225 17th St	Jacquelyn Harker	4/24/15
17. Laksha Thomas	4220 Opelousas St	Laksha Thomas	4/27/15
18. Lana Holland	2744 Guy Street	Lana Holland	4/27/15
19. Gerald Rogers	1704 Harkness	Gerald Rogers	4/27/15
20. Santah Moore	2825 3rd St lot 16	Santah Moore	4/28/15



We, the undersigned (constituents of District 2), petition the Calcasieu Parish School Board to name the Washington-Marion Magnet High School boys' gymnasium the "Coach Clyde Wilkins Gymnasium".

There are sufficient reasons why this action should take place. Coach Wilkins has worked for the Calcasieu Parish school system for 40+ years, has gained 400+ wins during his tenure as coach in boys' basketball in the Southwest La. Area, and received the following accolades:

State Championship-1987  
 Class 3A Coach of the Year-1987  
 District 4-3A Coach of the Year-1987  
 District 4-4A Coach of the Year-1992, 1993, 1994, 1995, 1999  
 District 5-3A Coach of the Year-1998

Name	Address	Signature	Date
1. Cristall Lee	—	Cristall Lee	4-28-15
2. Dana Lewis	2103 2nd St	Dana Lewis	4-28-15
3. Debra Landry	1025 5th St	Debra Landry	4-28-15
4. Jacqueline W. Frank	1117 Cathy St.	Jacqueline W. Frank	4-28-15
5. Wilbert L. Frank	1117 Cathy St.	Wilbert L. Frank	4-28-15
6. Kendall J. Frank	1117 Cathy St	Kendall J. Frank	4-28-15
7. Ashanti S. Frank	1117 Cathy St	Ashanti S. Frank	4-28-15
8. Shaan Payne	2612 Colfax St	Shaan Payne	4-28-15
9. Geneva Wilson	1105 Athalee	Geneva Wilson	4-29-15
10. Geneva Wilson	1105 Athalee	Geneva Wilson	4-29-15
11. Dorothy Malloux	1813 8th Ave	Dorothy Malloux	4-29-15
12. D.D. Wilson	220 N. Phare	D.D. Wilson	4-29-15
13. Shanna DeJean	821 N. Blake St	Shanna DeJean	4-29-15
14. Francine Waters	834 N. Grace	Francine Waters	4-30-15
15. Lacey Waters	834 N. Grace	Lacey Waters	4-30-15
16. Louise Fordel	2709 Guy St	Louise Fordel	4-30-15
17. Franklin Fordel	2709 Guy St	Franklin Fordel	4-30-15
18. Eula Hanchett	814 N. Goos Blvd	Eula Hanchett	4/30/15
19. Eric Hanchett	814 N. Goos Blvd	Eric Hanchett	4/30/15
20. Martin Sman	1051 Parish Rd	Martin Sman	4/30/15

We, the undersigned (constituents of District 2), petition the Calcasieu Parish School Board to name the Washington-Marion Magnet High School boys' gymnasium the "Coach Clyde Wilkins Gymnasium".

There are sufficient reasons why this action should take place. Coach Wilkins has worked for the Calcasieu Parish school system for 40+ years, has gained 400+ wins during his tenure as coach in boys' basketball in the Southwest La. Area, and received the following accolades:

State Championship-1987  
 Class 3A Coach of the Year-1987  
 District 4-3A Coach of the Year-1987  
 District 4-4A Coach of the Year-1992, 1993, 1994, 1995, 1999  
 District 5-3A Coach of the Year-1998

Name	Address	Signature	Date
1. Shavella Harvey	1013 North Goose Blvd	[Signature]	5/1/15
2. Ronnie Harvey, Jr.	1013 North Goose Blvd	[Signature]	5/1/15
3. Main [unclear]	1818 Legion St	[Signature]	5/1/15
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			

We, the undersigned (constituents of District 2), petition the Calcasieu Parish School Board to name the Washington-Marion Magnet High School boys' gymnasium the "Coach Clyde Wilkins Gymnasium".

There are sufficient reasons why this action should take place. Coach Wilkins has worked for the Calcasieu Parish school system for 40+ years, has gained 400+ wins during his tenure as coach in boys' basketball in the Southwest La. Area, and received the following accolades:

State Championship-1987  
 Class 3A Coach of the Year-1987  
 District 4-3A Coach of the Year-1987  
 District 4-4A Coach of the Year-1992, 1993, 1994, 1995, 1999  
 District 5-3A Coach of the Year-1998

Name	Address	Signature	Date
1. Shelia Washington	2213 Dewey St	Shelia Washington	4-27-15
2. Barbara Robinson	2437 Katherine St	Barbara Robinson	4-27-15
3. Kimberly W Thomas	2437 Katherine St	Kimby Thomas	4-27-15
4. Louis Robinson	2437 Katherine	Louis Robinson	4-27-15
5. Peggy Guillory	250 Firehouse Rd	Peggy Guillory	4-27-15
6. Mary Jackson	11440 Cathy St	Mary Jackson	4-27-15
7. Carrie Ambrose	2003 Pinehurst L.C. LA 70601	Carrie Ambrose	4-28-15
8. Otis Ambrose	2003 Pinehurst L.C. LA 70601	Otis Ambrose	4-28-15
9. Betty Charles	2750 Guinn St L.C. LA 70615	Betty Charles	4-28-15
10. Ada Fontenot	2843 Guinn	Ada Fontenot	4-28-15
11. Berk Fontenot	2843 Guinn	Berk Fontenot	4-28-15
12. Lyonel Semien	2832 Guinn St	Lyonel Semien	4-28-15
13. Bernita Joubert	2815 Medora	Bernita Joubert	4-28-15
14. Bernice Joubert	2815 Medora	Bernice Joubert	4-28-15
15. Bradley Walker	2815 Medora	Bradley Walker	4-28-15
16. Joseph Cook	2340 Dewey	Joseph Cook	4-28-15
17. Wilda Cook	2340 Dewey	Wilda Cook	4-28-15
18. Paul K Cook	2340 Dewey	Paul K Cook	4-28-15
19. Joseph Bushnell	1326 N. Grace	Joseph Bushnell	4-29-15
20. Bernice Bushnell	1326 N. Grace	Bernice Bushnell	4-29-15

We, the undersigned (constituents of District 2), petition the Calcasieu Parish School Board to name the Washington-Marion Magnet High School boys' gymnasium the "Coach Clyde Wilkins Gymnasium".

There are sufficient reasons why this action should take place. Coach Wilkins has worked for the Calcasieu Parish school system for 40+ years, has gained 400+ wins during his tenure as coach in boys' basketball in the Southwest La. Area, and received the following accolades:

State Championship-1987  
 Class 3A Coach of the Year-1987  
 District 4-3A Coach of the Year-1987  
 District 4-4A Coach of the Year-1992, 1993, 1994, 1995, 1999  
 District 5-3A Coach of the Year-1998

Name	Address	Signature	Date
1. Debbie Johnson	2431 Cessford	Debbie Johnson	4/27/15
2. Magic Duce	1403 Frater St.	Magic Duce	4/30/15
3. Roslyn A. Barfield	4718 Opelousas St	Roslyn A. Barfield	4/30/15
4. GRT Rude	2349 Bellard St	Gertrude Bellard	4-30-15
5. Wilma Durois	1217 Sally Mae	Wilma Durois	4-30-15
6. DEA MANUEL	2403 Hagan St	Dea Manuel	4-30-15
7. Ester GIMS	1611 Orrin St	Ester Gims	4/30/15
8. Juanita Green	1007 Carl St	Juanita Green	4-30-15
9. Nancy Guillory	2005 Woodard	Nancy Guillory	4/30/15
10. Mary Zeno	2013 Woodring	Mary Zeno	4/30/15
11. Lerest Semien	1605 N. Adams	Lerest Semien	4/30/15
12. Luana Semien	1605 N. Adams	Lerest Semien	4/30/15
13. Clemus Perkins	220 Avalon St	Clemus Perkins	4/30/15
14. Agnes Theodile	1919 Commercial	Agnes Theodile	4-30-15
15. Mark Bouette	324 Grogan Lane	Mark Bouette	4-30-15
16. Joyce Bouette	1101 Cathy St.	Joyce Bouette	4-30-15
17. Bertha Pappion	2720 Comeaux	Bertha Pappion	4-30-15
18. John Bouette Sr	1101 Cathy St	John Bouette Sr	4-30-15
19. Elsie Guillory	2727 Pack Rd	Elsie Guillory	4-30-15
20. Marjorie Goben	2501 Griffin St	Marjorie Goben	4-30-15

We, the undersigned (constituents of District 2), petition the Calcasieu Parish School Board to name the Washington-Marion Magnet High School boys' gymnasium the "Coach Clyde Wilkins Gymnasium".

There are sufficient reasons why this action should take place. Coach Wilkins has worked for the Calcasieu Parish school system for 40+ years, has gained 400+ wins during his tenure as coach in boys' basketball in the Southwest La. Area, and received the following accolades:

State Championship-1987  
 Class 3A Coach of the Year-1987  
 District 4-3A Coach of the Year-1987  
 District 4-4A Coach of the Year-1992, 1993, 1994, 1995, 1999  
 District 5-3A Coach of the Year-1998

Name	Address	Signature	Date
1. Bernadine Batiste	1028 N. Prater	Bernadine Batiste	4/29/15
2. Albert Minor	1131 N. Booker	Albert Minor	4/29/15
3. Annie Collins	2620 Blackwell	Annie Collins	4/29/15
4. Evelyn Davis	517 N. Booker	Evelyn Davis	4/29/15
5. Herman Fustier	1611 Moeling St	Herman Fustier	4/29/15
6. Linda Simmons	1910 Haines St.	Linda Simmons	4-29-15
7. John Jenkins	1329 Kirk Ave	John Jenkins	4-30-15
8. Joseph T. Morton	215 N. York St	Joseph T. Morton	4/30/15
9. Donica Thomas	1014 N. Prater St	Donica Thomas	4/30/15
10. DONALD O FRANCIS	2014 JARVIS ST	Donald Francis	4-30-15
11. Ashten Richard	803 North Prater St	Ashten Richard	4-30-15
12. Chad Richard	803 North Prater	Chad Richard	4-30-15
13. Calvin Prudhomme	2726 Comany	Calvin Prudhomme	4-30-15
14. Cynthia E. Edwards	1809 Graham St	Cynthia E. Edwards	4-30-15
15. Cheryl L. Henry	1816 Graham St	Cheryl L. Henry	4/29/15
16. KEVIN HENRY	2118 Medora St	Kevin Henry	4-30-15
17. John C. Henry	1816 Graham St	John C. Henry	4-30-15
18. Mark Henry	1816 Graham St	Mark Henry	4-30-15
19. Louveta Bortz	2405 Hazen St	Louveta Bortz	4-30-15
20. Joan Price	1729 Moeling St.	Joan Price	4/30/15

We, the undersigned (constituents of District 2), petition the Calcasieu Parish School Board to name the Washington-Marion Magnet High School boys' gymnasium the "Coach Clyde Wilkins Gymnasium".

There are sufficient reasons why this action should take place. Coach Wilkins has worked for the Calcasieu Parish school system for 40+ years, has gained 400+ wins during his tenure as coach in boys' basketball in the Southwest La. Area, and received the following accolades:

State Championship-1987  
 Class 3A Coach of the Year-1987  
 District 4-3A Coach of the Year-1987  
 District 4-4A Coach of the Year-1992, 1993, 1994, 1995, 1999  
 District 5-3A Coach of the Year-1998

Name	Address	Signature	Date
1. Laura Richardson	1444 Carney St.	Laura Richardson	4/29/15
2. Lincoln Richardson	1444 Carney St.	Lincoln Richardson	4/29/15
3. Lori A. Richardson	1444 Carney St.	Lori A. Richardson	4/29/15
4. Carl J. Carter	1438 "	Carl J. Carter	4/29/15
5. Velma N. Carter	1438 "	Velma N. Carter	4/29/15
6. Joicy Broussard	1427 Carney	Joicy Broussard	4/29/15
7. Joseph L. Broussard	1427 Carney St.	Joseph L. Broussard	4/29/15
8. Bradford Matt	1316 Cathy	Bradford Matthews	04-29-15
9. Mary Matthews	1316 Cathy	Mary Matthews	04-29-15
10. Cardyn Adams	2908 Donatrel St.	Cardyn Adams	4/29/15
11. James E. Clarke	1330 Cech St.	James E. Clarke	4-29-15
12. Clayton Fobbs	302 S. GRACE ST.	CLAYTON Fobbs	4/29/15
13. Anita Senegal	1451 Cathy St.	Anita Senegal	4/29/15
14. Tommy Senegal	1451 Cathy	Tommy Senegal	4/29/15
15. Mary LeDay	1457 Cathy	Mary LeDay	4/29/15
16. Chad LeDay	1805 Theriot	Chad LeDay	4/29/15
17. Wanda Guidry	1455 Cathy	Wanda Guidry	4/29/15
18. Walter Guidry	1455 Cathy	Walter Guidry	4/29/15
19. JJ Starny	2828 Meador	JJ Starny	4/29/15
20. Audrey Wemy	2828 Meador	Audrey Wemy	4/29/15

We, the undersigned (constituents of District 2), petition the Calcasieu Parish School Board to name the Washington-Marion Magnet High School boys' gymnasium the "Coach Clyde Wilkins Gymnasium".

There are sufficient reasons why this action should take place. Coach Wilkins has worked for the Calcasieu Parish school system for 40+ years, has gained 400+ wins during his tenure as coach in boys' basketball in the Southwest La. Area, and received the following accolades:

State Championship-1987  
 Class 3A Coach of the Year-1987  
 District 4-3A Coach of the Year-1987  
 District 4-4A Coach of the Year-1992, 1993, 1994, 1995, 1999  
 District 5-3A Coach of the Year-1998

Name	Address	Signature	Date
1. Harry St Mary	1447 Cathy	[Signature]	4/28/15
2. Lena Edwards	2814 Medora St	[Signature]	4/28/15
3. Margaret H. Peters	1317 N. Grace St	[Signature]	4/28/15
4. LARRY J. BRIGGS	2726 Guinn	[Signature]	4-30-15
5. Sheryl Briggs	2726 Guinn	[Signature]	4-30-15
6. Kirby Hardy	2847 Guinn	[Signature]	4-30-15
7. Semonia Hardy	2847 Guinn	[Signature]	4-30-15
8. Lawrence Senn	439 Tasca St	[Signature]	4-30-15
9. Myrtle Wash	618 Lincoln St	[Signature]	4-30-15
10. Gregory P. Edwards	332 Grogan Lane	[Signature]	4-30-15
11. James Frank	227 Willow Lane	[Signature]	4-30-15
12. Janas Morrow	2736 Opelousas	[Signature]	4-30-15
13. Errel Morrow	2736 Opelousas	[Signature]	4-30-15
14. Joshua Morrow	2736 Opelousas	[Signature]	4-30-15
15. Harold Gallow	2609 Pine	[Signature]	4/30/15
16. KAREN LEDE	2816 GUINN	[Signature]	4-30-15
17. David Ledet	2816 GUINN	[Signature]	4/30/15
18. Rodney Guillory	2801 Medora St	[Signature]	4/30/15
19. Angela Guillory	2801 Medora St	[Signature]	4/30/15
20. Glenda Guillory	2709 Medora St	[Signature]	4/30/15

We, the undersigned (constituents of District 2), petition the Calcasieu Parish School Board to name the Washington-Marion Magnet High School boys' gymnasium the "Coach Clyde Wilkins Gymnasium".

There are sufficient reasons why this action should take place. Coach Wilkins has worked for the Calcasieu Parish school system for 40+ years, has gained 400+ wins during his tenure as coach in boys' basketball in the Southwest La. Area, and received the following accolades:

State Championship-1987  
 Class 3A Coach of the Year-1987  
 District 4-3A Coach of the Year-1987  
 District 4-4A Coach of the Year-1992, 1993, 1994, 1995, 1999  
 District 5-3A Coach of the Year-1998

Name	Address	Signature	Date
1. Ishuna Babineau	2413 Moring St.	Ishuna Babineau	4-29-15
2. Ophelia McJoseph	578 Lee St	Ophelia McJoseph	4-29-15
3. Alice McGray	2211 Maynard	Alice McGray	4-29-15
4. Margaret Guion	2114 Opelousas St	Margaret Guion	4-30-15
5. Herman Reed	1509 N. Booker	Herman Reed	4-30-15
6. Eva Edwards	2242 Giffers	Eva Edwards	4-30-15
7. Frederick Edwards	2242 Giffers	Frederick Edwards	4-30-15
8. Irene Iman	710 Lillian St.	Irene Iman	4-30-15
9. Raymond Joubert	557 Jumping Jack Lane	Raymond Joubert	4-30-15
10. Wilson Pete	1809 Hagan St	Wilson Pete	4/30/15
11. Etta Pete	1809 Hagan St.	Etta Pete	4/30/15
12. Martha Harrison	4448 Lake Caroline Dr	Martha Harrison	4/30/15
13. Hilbert Guillory	2207 Katherine	Hilbert Guillory	4-30-15
14. Mary B. Guillory	2207 Katherine	Mary B. Guillory	4-30-15
15. Gloria L. Smith	1811 N. Lake St	Gloria L. Smith	4-30-15
16. Johnnie Kirk	2024 Harless St.	Johnnie Kirk	4-29-15
17. Carrie Slawoff	1903 Giffers	Carrie Slawoff	4-29-15
18. Rose A. Hall	2118 Brooks St	Rose A. Hall	4-29-15
19. Maudie Davis	2107 Martha St	Maudie Davis	4-29-15
20. Annie Simien	806 Williams St	Annie Simien	4-29-15



We, the undersigned (constituents of District 2), petition the Calcasieu Parish School Board to name the Washington-Marion Magnet High School boys' gymnasium the "Coach Clyde Wilkins Gymnasium".

There are sufficient reasons why this action should take place. Coach Wilkins has worked for the Calcasieu Parish school system for 40+ years, has gained 400+ wins during his tenure as coach in boys' basketball in the Southwest La. Area, and received the following accolades:

State Championship-1987  
 Class 3A Coach of the Year-1987  
 District 4-3A Coach of the Year-1987  
 District 4-4A Coach of the Year-1992, 1993, 1994, 1995, 1999  
 District 5-3A Coach of the Year-1998

Name	Address	Signature	Date
1. Tricia Smith	1436 Carney St LC, LA	Tricia Smith	4/30/15
2. Michael Smith	1436 Carney St LC, LA	Michael Smith	4/30/15
3. Nelson Green	2914 Guinn St	Nelson Green	4/30/15
4. Dan Green	2914 Guinn St	Dan Green	4/30/15
5. Jessie M. Peder	2917 Donatelli St	Jessie M. Peder	4/30/15
6. ANDREW B. Peder	2917 Donatelli St	Andrew B. Peder	4/30/15
7. Anthony D. Drouse	1325 Cathy St	Anthony D. Drouse	4/30/15
8. Raphael Edwards	1309 Cathy St	Raphael Edwards	4/30/15
9. Joseph Edwards	1113 Cathy	Joseph Edwards	4/30/15
10. Elrena Edwards	1113 Cathy	Elrena Edwards	4/30/15
11. Christine Mandubay	1109 Cathy St	Christine Mandubay	4/30/15
12. George Mandubay	1109 Cathy St	George Mandubay	4/30/15
13. Willie Valyan	1300 Cathy St	Willie Valyan	4/30/15
14. Randolph Valyan	1300 Cathy St	Randolph Valyan	4/30/15
15. Ryan Valyan	1300 Cathy St	Ryan Valyan	4/30/15
16. Joseph Charles	1308 Cathy St	Lake Charles, LA	4/30/15
17. Denise Charles	1308 Cathy St	Lake Charles, LA	4/30/15
18. Wanda D. Drouse	1325 Cathy St	Wanda Drouse	4/30/15
19. J. John Ben	2909 Guinn St	J. John Ben	4/30/15
20. George Ben	2909 Guinn St	George M. Ben	4/30/15

We, the undersigned (constituents of District 2), petition the Calcasieu Parish School Board to name the Washington-Marion Magnet High School boys' gymnasium the "Coach Clyde Wilkins Gymnasium".

There are sufficient reasons why this action should take place. Coach Wilkins has worked for the Calcasieu Parish school system for 40+ years, has gained 400+ wins during his tenure as coach in boys' basketball in the Southwest La. Area, and received the following accolades:

State Championship-1987  
 Class 3A Coach of the Year-1987  
 District 4-3A Coach of the Year-1987  
 District 4-4A Coach of the Year-1992, 1993, 1994, 1995, 1999  
 District 5-3A Coach of the Year-1998

Name	Address	Signature	Date
1. Princess Milligan	2709 Medora St	Princess Milligan	4/29/15
2. Rodney James Guillory	2801 Medora St.	Rodney James Guillory	4/29/15
3. Courtney N. Guillory	2801 Medora St.	Courtney N. Guillory	4/29/15
4. Marilyn Guillory	1201 S. Immons St.	Marilyn Guillory	4/29/15
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			

## ITEM 8 D

TO: Board

FROM: Skylar Giardina  
Risk Manager

DATE: June 9, 2015

SUBJECT: Student/Athletic Accident Catastrophic/Extended Day Insurance Renewal

The Calcasieu Parish School Board Student Athletic Accident Catastrophic/Extended Day Insurance coverage for August 1, 2015 to July 31, 2016 has been presented by Regions Insurance, Inc. The following lists the renewal information.

	Company	Current	Renewal	
<u>Coverage</u>	<u>Current/Renewal</u>	<u>Premium</u>	<u>Premium</u>	<u>Change</u>
Student/Athletic Catastrophic	AIG	\$26,520	\$26,520	0
Extended Day Care	AIG	\$9,588	\$9,588	0

Staff recommends approval of the renewal submitted.

SG/ml

## ITEM 8 E

### **RENEWAL OF OFFICIAL JOURNAL**

**Lake Charles American Press agreed to continue the current pricing for the 2015/2016 school year as follows :**

<b>\$3.25/per sq inch for electronic submission</b>
<b>\$3.40/per sq inch non-electronic submission</b>

# ITEMS 9 A, B, C

**TO:** WILFRED BOURNE  
PEGGY CARLILE  
GARY ANDERSON  
DENNIS BENT

**FROM:** JOSEPH E. FEUCHT, PURCHASING SUPERVISOR

**RE:** BIDS FOR JUNE, 2015

**BID REPORTS:**

ALL BIDS WERE POSTED ON [WWW.CENTRALBIDDING.COM](http://WWW.CENTRALBIDDING.COM) AND [WWW.CPSB.ORG](http://WWW.CPSB.ORG)

**BID 2016-02** – MAGAZINES FOR LIBRARIES 2015/2016 SCHOOL YEAR was opened on May 12, 2015 at 10:00 a.m.

**BIDS WERE SENT TO THE FOLLOWING:**

COX SUBSCRIPTIONS  
DISCOUNT MAGAZINES  
EBSCO  
POPULAR SUBSCRIPTIONS  
RIVISTAS SUBSCRIPTION SERVICE

BID RESULTS AS FOLLOWS:	AVERAGE SUBSCRIPTION COST
COX SUBSCRIPTIONS	\$21.8989
DISCOUNT MAGAZINES	\$24.7707
EBSCO	\$33.7349
POPULAR SUBSCRIPTIONS	\$27.8812

STAFF RECOMMENDS AWARDDING TO COX SUBSCRIPTIONS IN THE AMOUNT OF \$37,972.74 AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDER.

**BID 2016-09** – COLLECTION & DISPOSAL OF REFUSE was opened on May 28, 2015 @ 10:00 a.m.

**BIDS WERE SENT TO THE FOLLOWING VENDORS:**

ALLIED WASTE  
PROGRESSIVE WASTE  
REPUBLIC SERVICES  
SOUTHERN SOLID WASTE  
WASTE MANAGEMENT

**BID RESULTS WERE AS FOLLOWS:**

PROGRESSIVE WASTE	\$524.28/DAILY RATE
WASTE MANAGEMENT	\$631.26/DAILY RATE

**STAFF RECOMMENDS AWARDDING TO PROGRESSIVE WASTE AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDER IN THE AMOUNT OF \$574,610.88 OVER A 3 YEAR CONTRACT PERIOD.**

**BID 2015-40 – RFP TO INSTALL SECURITY CAMERAS AS STARKS HIGH, IOWA HIGH, AND WW LEWIS MIDDLE SCHOOLS WITH BOND MONIES was opened on June 5, 2015 @ 10:00 a.m.**

**BIDS WERE SENT TO THE FOLLOWING VENDORS:**

BITS TECHNICAL CORP  
CONVERGINT TECHNOLOGIES  
DEEP SOUTH INTEGRATIONS  
INTERTECH  
RED HAWK FIRE & SAFETY  
SIMPSON SECURITY  
SONITROL  
SYLVAN SPECIAL SYSTEMS

**BID RESULTS WERE AS FOLLOWS:**

**STAFF RECOMMENDS AWARDDING TO \_\_\_\_\_ AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDER.**

# ITEMS 10 A

**TO:** WILFRED BOURNE  
PEGGY CARLILE  
GARY ANDERSON  
DENNIS BENT

**FROM:** JOSEPH E. FEUCHT, PURCHASING SUPERVISOR

**RE:** BIDS FOR JUNE, 2015

---

**BIDS**

**PERMISSION TO ADVERTISE:**  
LARGE EQUIPMENT & SMALL WARES  
SCHOOL FOOD SERVICE

CHANGE ORDER

ITEM 11 A

Change Order No.: Two

Date: May 14, 2015

Contract Date: October 8, 2014

Project: Stadium Renovations to Sam Houston High School

Project No.: Sales Tax District # 3, Bid No. 2015-04PC

To: John D. Myers & Associates, Inc.

3613 Ryan Street

Lake Charles, LA 70605

You are directed to make the following change in this contract:  
(Attach itemized breakdown)

The Original Contract Sum	<u>\$1,501,900.00</u>
Net Change By Previous Change Order	<u>\$ 7,315.76</u>
Contract Sum Prior to this Change Order	<u>\$1,509,215.76</u>
Contract Sum will be <u>(Increased)</u> by this Change Order	<u>\$ 68,334.00</u>
New Contract Sum including this Change Order	<u>\$1,577,549.76</u>
Contract Time will be <u>(Increased) (Decreased)</u> <u>(Unchanged)</u> by	<u>- 0 -</u>
Revised Contract Completion Date	<u>July 10, 2015</u>

RECOMMENDED

ACCEPTED

APPROVED

C.R. Fugatt, AIA

John D. Myers & Assoc., Inc.

Calcasieu Parish

(DESIGNER)

(CONTRACTOR)

School Board

(OWNER)

909 Sam Houston Jones

3613 Ryan Street

P.O. Box 800

Pkwy, Suite C

L.C., LA 70611

Lake Charles, LA 70605

L.C., LA 70602

By: 

By: 

Date: 5-14-15

Date: 5-18-15



**Breakdown:**

1. Additional Cost to: Provide (2) two new light poles per contractor's breakdown:  
Galvanized steel 90' above ground, 20' below (direct burial),  
4' diameter drilled shaft 20' deep; 3,000 psi poured concrete,  
clean and paint existing baskets and re-use. Re-lamp all fixtures (as  
per attached request from John D. Myers & Associates dated 4-14-15).

**ADD \$ 68,334.00**

**TOTAL ADD AMOUNT THIS CHANGE ORDER ADD \$ 68,334.00**

CHANGE ORDER

ITEM 11 B

Change Order No.: ThreeDate: May 20, 2015Contract Date: October 8, 2014Project: Stadium Renovations to Sam Houston High SchoolProject No.: Sales Tax District # 3, Bid No. 2015-04PCTo: John D. Myers & Associates, Inc.3613 Ryan StreetLake Charles, LA 70605

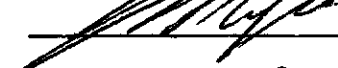
You are directed to make the following change in this contract:  
(Attach itemized breakdown)

The Original Contract Sum \$1,501,900.00Net Change By Previous Change Order \$ 75,649.76Contract Sum Prior to this Change Order \$1,577,549.76Contract Sum will be **(Increased)** by this Change Order \$ 27,024.00New Contract Sum including this Change Order \$1,604,573.76Contract Time will be **(Increased) (Decreased)**  
**(Unchanged)** by - 0 -Revised Contract Completion Date July 10, 2015

RECOMMENDED

ACCEPTED

APPROVED

C.R. Fugatt, AIAJohn D. Myers & Assoc., Inc.Calcasieu Parish**(DESIGNER)****(CONTRACTOR)**School Board**(OWNER)**909 Sam Houston Jones3613 Ryan StreetP.O. Box 800Pkwy, Suite CL.C., LA 70611Lake Charles, LA 70605L.C., LA 70602By: Date: 5-20-155-20-15

**Breakdown:****Item No. 1:**

Additional Cost to: Furnish and install approximately 300 additional LF of 4" thick x 10' wide sidewalk around the North end of the track including removal of the South section of the pole vault track (as per attached request from John D. Myers & Associates dated 5-19-15).

**ADD \$ 15,708.00**

**Item No. 2:**

Additional Cost to: Demo North bleachers on East side of stadium -- Salvage wood material onsite to owner, Foundations removed to 6" below grade (as per attached request from John D. Myers & Associates dated 5-19-15).

**ADD \$ 11,316.00**

**TOTAL ADD AMOUNT THIS CHANGE ORDER ADD \$ 27,024.00**

## ITEM 11 C

<b>To:</b>	Calcasieu Parish School Board
<b>Date:</b>	April 13, 2015
<b>Project No.:</b>	MA1202
<b>Project Name:</b>	Sam Houston High School - New Fieldhouse
<b>Designer:</b>	Moss Architects, Inc.
<b>Contractor:</b>	Star Surety, 150 North Radnor Chester Rd., Suite F-200, Radnor, PA
<b>Owner:</b>	Calcasieu Parish School Board

I certify that, to the best of my knowledge and belief, this project is complete or substantially complete in accordance with the Plans and specifications to the point where it can be used for the purpose which was intended. It is recommended that it be accepted.

**Date of Acceptance:** April 17, 2015

**Contract Date of Completion:** December 29, 2014

**Number of Days:      Overrun    as of acceptance date:    109**

**Liquidated Damages Per Day Stipulated in Contract:** \$ 500

**Value of Punch List (attach itemized list):** \$ 46,250

**Was part of project occupied prior to Acceptance:** No

**Portion Occupied:** N/A

**Signed:**

## Architect

### For Use of Owner

**I concur in the Acceptance of this project:      Signed:**

Owner

# SAM HOUSTON HIGH SCHOOL NEW FIELDHOUSE

## PUNCH LIST

5/18/2015 (Revised May 18, 2015)

### Observations Made:

Weather: Partly cloudy, warm, nice day 74"

*When will horse be complete. Install now.*

### ARCHITECTURAL ITEMS

Exterior	Cost
1) Saw cut and repave drive across front of building. Complete	
2) Install exterior signage as per plans. Horse only remains to be installed.	\$6,000.00
3) Property trim all metal wall panels around stair. Tuesday	\$2,000.00
4) Provide 6' x 10' American flag. <i>When is flag?</i>	\$500.00
5) Clean & Seal all exterior surfaces at north side. Complete	\$500.00
6) Touchup and paint areas of rust on all galvanized steel structures and stairs. Complete	\$300.00
7) Provide all "As Builts" and Operation & Maintenance Manuals. In Progress	\$1,000.00
8) Submit all warranties. In Progress	\$500.00
	\$2,000.00
<b>Interior</b>	
9) Turn over all extra material for paint, carpet, tile, acoustical ceilings, etc. as specified to Owner. At Project Jerry to Transmit	
10) Seal all concrete benches at lockers. Tuesday	\$500.00
11) Seal all joints in ceramic tile floors. Wednesday	\$500.00
12) Finish VCT with 3 coats wax and buff as recommended by manufacturer. Complete	\$300.00
13) Provide wire mesh partitions. Waiting for Delivery <i>Provide delivery + installation date?</i>	\$300.00
14) Replace damaged tack board. We received damaged from Storage	\$300.00
15) Construct finished wall above trophy case. <i>Not shown on drawings Complete wall \$11,000.00 as per plans.</i>	\$400.00
16) Install all silencers in steel frames. Complete	\$1,000.00
17) Complete installation of all doors and hardware. All but storage room door <i>Where is door?</i>	\$50.00
18) Provide appliances and ice machine. Complete	\$2,000.00
19) Caulk trim at all windows. Complete	\$8,000.00
20) Touchup paint and caulk at all steel frames for smooth, even, and straight finish. Complete	\$300.00
21) Install shower curtain and stainless steel rings. Ordered <i>Provide delivery date + install.</i>	\$500.00
22) Install transition strips at floors and rubber nosing at top of stairs. Complete	\$300.00
23) Install hand dryers. <i>Pending relocation of HD's Who is relocating?</i>	\$300.00
24) Correct obvious ceramic tile deficiencies in shower. Properly trim out shower drains. Complete	\$500.00
25) Touchup areas in epoxy floor finish where blemishes are visible. Scheduled Thursday	\$1,000.00
26) Complete elevator and have inspected. Complete	\$500.00
27) Construct all rated walls to meet UL designs or add single sprinkler head. Complete	\$1,000.00
28) Properly seal all penetrations in firewalls. Complete	\$1,000.00
29) Provide expansion joints in gypsum board walls at second level as specified. Max 30'. Refinish wall. Complete	\$500.00
30) Adjust all hardware and closers. Install stops and kick plates. Complete	\$1,000.00
31) Conceal elevator trim at door opening. Refinish. Complete	\$500.00
32) Install 4" laminate clad splash at laminate clad seating against wall in Training Room.	\$200.00
33) Provide 1 hour rated sprayed system at ceiling of Laundry Room. Submit documents for verification of 1 hour rated barrier. Complete	\$300.00
34) Paint gas piping yellow as per plans. Complete	
	\$1,200.00
<b>Total:</b>	<b>\$46,250.00</b>

*D. Moss  
5/18/15*

RECOMMENDATION OF ACCEPTANCE

ITEM 11 D

TO: Calcasieu Parish School Board  
DATED: May 28, 2015  
PROJECT NO: \_\_\_\_\_

PROJECT NAME: Welding Shop and Dressing Room Renovations For  
Starks High School

ARCHITECT: C.R. Fugatt, A.I.A.

CONTRACTOR: Gunter Construction, Inc.

USING AGENCY/OWNER: Calcasieu Parish School Board

I certify that, to the best of my knowledge and belief, this project is complete or substantially complete in accordance with the plans and specifications to the point where it can be used for the purpose which was intended. It is recommended that it be accepted.

DATE OF ACCEPTANCE by ARCHITECT: May 28, 2015

CONTRACT DATE OF COMPLETION: N/A

NUMBER OF DAYS (Overrun)(Underrun): N/A

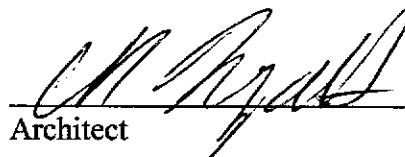
LIQUIDATED DAMAGES PER DAY STIPULATED IN CONTRACT: \$ 400/day

VALUE OF PUNCH LIST (Attach itemized list): \$ 600 (architectural items)

Was part of the project occupied prior to Acceptance:

Portion Occupied: N/A (Attach Beneficial Occupancy Forms)

Accepted:

  
Architect

For Use By Owner:

I concur in the Acceptance of this project:

\_\_\_\_\_  
CALCASIEU PARISH SCHOOL BOARD



909 Sam Houston Jones Pkwy  
Suite C  
Lake Charles, LA 70611  
Ph. 337.439.1410 Fax 337.439.1441  
Email: ray@crfugatt.com

May 28, 2015

Mr. Josh Martin  
Mr. Jason Gunter  
Gunter Construction, Inc.  
323 Ash Street  
Sulphur, La 70663

RE: Welding Shop and Dressing Room Renovations  
For Starks High School

**Punch List**

The following discrepancies were noted as a result of inspection held on Thursday, May 28, 2015. Please see to it that the following items are taken care of as soon as possible.

**Architectural Items:**

**Value \$6,000.00**

1. Complete hydro seeding.
2. Complete sidewalk and covered walk.
3. Complete flashing on south side of exterior.
4. Wire welding machine hook up after stands are built by Owner.
5. Complete data hook-up.
6. Adjust exit door to self close.


**Mechanical Items:**

**To Follow**

**Electrical Items:**

**To Follow**

Sincerely,

  
C. R. Fugatt, A.I.A.  
CRF/sw

c Mr. Harold Heath

NAME	POSITION	LOCATION	DATES	ADDITIONAL INFO
<b>RESIGNATION</b>				
Jasmine McClain	Teacher	J.J. Johnson Elementary	05/26/15	Relocating
Shana Hodge	Clerk	DeQuincy High	05/26/15	Relocating
Leah Myers	Teacher	F.K. White Middle	05/26/15	Relocating
Katherine Yoes	Teacher	St. John Elementary	05/26/15	Personal reasons
Judy Morgan	Cafeteria Technician	E.K. Key Elementary	05/26/15	Personal reasons
Lauren Beckham	Coordinator	PROGRESS Project	06/15/15	Personal reasons
Amy Endris	Teacher	Molo Middle	05/26/15	Personal reasons
Rebecca Poncho	Teacher	Henry Heights Elementary	05/04/15	Personal reasons
Christine Watzlavik	Teacher	Vincent Settlement	05/26/15	Personal reasons
Caleb Durrett	Mechanic	Transportation	05/15/15	Accepted other employment
Gertie Duplechain	Bus Aide	Western Heights Elementary	05/26/15	Personal reasons
Paula Escoda-Sanz	Teacher	Oak Park Elementary	05/26/15	Personal reasons
Teresa McBride	Teacher Aide	Cypress Cove Elementary	05/26/15	Personal reasons
Janet Laughlin	Teacher Aide	Cypress Cove Elementary	05/26/15	Personal reasons
Hope Martin	Teacher	S.J. Welsh Middle	05/26/15	Relocating
Katherine Wing	Bus Driver	Sulphur High	08/11/15	Relocating
Vivian White	Custodian	Vinton Elementary	05/07/15	Personal reasons



Angelique Ogea	Assistant Principal	J.I. Watson Middle	08/14/15	Accepted other employment
Erica LeBlanc	Teacher	J.I. Watson Middle	05/26/15	Accepted employment in another district
Lauryl LeJeune	Teacher	J. I. Watson Middle	05/26/15	Accepted employment in another district
Sabrina Ardoin	Teacher	W.T. Henning Elementary	05/26/15	Personal reasons
Joshua Reed	Custodian	Vincent Settlement	05/08/15	Personal reasons
Lori Ann Spencer	Teacher	S.J. Welsh Middle	05/29/15	Seeking other employment
Kecisa Thibodeaux	Clerk	Technology Department	05/15/15	Accepted other employment
Heather Bryson	Teacher	Kennedy Elementary	05/26/15	Relocating
Bridgette Hudler	Teacher/Coach	Westlake High	06/30/15	Accepted employment in another district
Shirley Smith	Teacher Aide	Westlake High	05/26/15	Personal reasons
Martha Jourdan	Clerk	Maplewood Middle	05/26/15	Personal reasons
<b>RETIREMENT</b>				
Marilyn Jones	Bus Driver	S.J. Welsh Middle	07/23/15	
Wanda Stanley	Bus Driver	Starks High	05/26/15	
Catherine Mills	Teacher Aide	Washington Marion High	05/26/15	
Mary Viator	Teacher	Special Services	05/26/15	
Linda Clark	Teacher	DeQuincy Elementary	05/26/15	
Sarah Harmon	Teacher	F.K. White Middle	05/26/15	
Priscilla Hursey	Bus Driver	Oak Park Middle	05/26/15	

Vinita Cochran	Teacher Aide	Sulphur High	05/26/15	
Gwendolyn Hanney	Teacher	LaGrange High	05/26/15	
Gregory Cotlong	Custodian	Child Welfare & Attendance	06/30/15	
Patricia Jones	Teacher Aide	Pearl Watson Elementary	05/26/15	
<b>RETIRE REHIRE RESIGNATION</b>				
Jassaland Kelly Demease	Teacher	Washington Marion High	05/26/15	Waive Act 715
Angela Holland	Teacher	Bell City High	05/29/15	
Margaretta Thornton	Teacher	Sam Houston High	05/26/15	
<b>LEAVE WITHOUT PAY</b>				
Carmen Brown	Teacher	E.K. Key Elementary	2015-2016	
Anna White	Counselor	Cypress Cove Elementary	2015-2016	
<b>MATERNITY LEAVE</b>				
Jennifer Cline	Teacher	E.K. Key Elementary	4/30/15 - 5/26/15	Birth: 5/4/2015
<b>PROFESSIONAL DEVELOPMENT</b>				
Jill Deason	Librarian	Henry Heights Elementary	Fall 2015-2016	
Linda Louis	Teacher	Special Services	Fall 2015-2016	
Jennifer Fontenot	Teacher	Henry Heights Elementary	2015-2016	
Teresa Baldauf	Teacher	Henry Heights Elementary	2015-2016	
Dana Frankland	Teacher	Sulphur High 9th	2015-2016	

NAME	POSITION	LOCATION	DATES	ADDITIONAL INFO
<b>RESIGNATION</b>				
Angelica Chantlin	Lab Manager	J.J. Johnson Elementary	05/26/15	Relocating
Daniel Cowan	Custodian	LeBlanc Middle	05/12/15	Accepted other employment
Kathy Winfrey	Teacher	Westlake High	05/26/15	Personal reasons
Nathalie Vo	Teacher	Moss Bluff Middle	05/26/15	Accepted employment in another district
Robin Anderson	Teacher	W.W. Lewis Middle	05/26/15	Accepted other employment
Genny Dickinson	Cafeteria Technician	LeBlanc Middle	05/26/15	Personal reasons
Jennifer Sherman	Teacher	Kaufman Elementary	05/26/15	Accepted employment in another district
Yashica Watson	Teacher	Brentwood Elementary	05/26/15	Relocating
Melanie Comeaux	Teacher	Fairview Elementary	05/26/15	Relocating
Kelly Lognion	Teacher Aide	Moss Bluff Elementary	05/26/15	Relocating
Joann Francis	School Clerk	Oak Park Middle	05/26/15	Personal reasons
Shanna Eggleston	Librarian	Westlake High	05/26/15	Personal reasons
Dawn Latta	Lab Manager	St. John Elementary	05/26/15	Accepted other employment
Rhonda Vinet	School Clerk	LeBlanc Middle	05/26/15	Relocating
Suzanne Carlile	Teacher	Vinton Middle	05/26/15	Accepted other employment
Mandy Rodriguez	Custodian	Vinton High	05/29/15	Accepted other employment
Jordan Sermon	Teacher	DeQuincy High	05/26/15	Seeking other employment

Becky Benton	Cafeteria Technician	Cypress Cove Elementary	05/26/15	Personal reasons
Monica Ozane	Teacher	J.I. Watson Middle	05/21/15	Personal reasons
Bettie Morgan	Teacher	Molo Middle	05/26/15	Personal reasons
Louis Coffey, Jr.	A/C Technician	Maintenance	05/22/15	Accepted other employment
Amy Simon	Teacher	DeQuincy High	05/26/15	Personal reasons
Nicolette Luna	Teacher	Brentwood Elementary	05/26/15	Personal reasons
Marcia Ned	Teacher Aide	St. John Elementary	05/26/15	Personal reasons
Brittney Fruge	Teacher	Cypress Cove Elementary	05/26/15	Accepted employment in another district
Melanie West	Teacher	Gillis Elementary	05/26/15	Accepted employment in another district

**RETIREE REHIRE RESIGNATION**

Mariece Harris	Teacher	Barbe High	05/26/15	
Linda Fondel	Speech Pathologist	Special Services	05/26/15	

**RETIREMENT**

Gwen Trahan	Teacher	Frasch Elementary	05/26/15	
Wanda Shows	Teacher	Barbe High	09/18/15	
Theresa Atlow	Teacher Aide	Oak Park Middle	10/25/15	
Audrey Owens	Cafeteria Manager	Washington Marion High	07/31/15	
Deborah Lambert	Teacher	Moss Bluff Elementary	05/26/15	
Susan Aymond	Teacher	LeBleu Settlement	08/05/15	

<b>MATERNITY LEAVE</b>				<b>Due Date</b>
Amber Seaford	Teacher	W.W. Lewis Middle	8/6/15 - 9/21/15	8/7/2015
Sarah Orr	Teacher	DeQuincy Elementary	8/6/12 - 9/17/15	7/31/2015
Savannah Foreman	Teacher	Moss Bluff Middle	8/6/15 - 10/26/15	8/4/2015
Lauren Harrison	Teacher	S.P. Arnett Middle	8/17/15 - 10/12/15	8/17/2015
Ashley Dalme	Teacher	Oak Park Elementary	11/12/15 - 1/7/16	11/12/2015
Jesse Thomas	Teacher/Coach	Sulphur High 9th	8/6/15 - 10/1/15	8/1/2015
<b>RESCIND LEAVE WITHOUT PAY</b>				
Ervin Chretien	Carpenter	Maintenance Department	4/27/15 - 7/31/15	Rescind leave
<b>PROFESSIONAL DEVELOPMENT</b>				
Lacey Armentor	Teacher	Dolby Elementary	2015-2016	
<b>MEDICAL SABBATICAL</b>				
Dorothy McFarlain	Teacher	Western Heights Elementary	Fall 2015-2016	

APPROVED - June 2, 2015

